Criminal Justice SYXENT. OF. P. **Information Systems**

Prosecutor

Field Auditor Region List



And Court Reporting

CJIS Field Support Unit 512-424-2478 CJISJJIS@dps.texas.gov

PLIANCE AND

What is CJIS?

- CJIS is a comprehensive system that includes relevant data for criminal justice agencies responsible for the arrest, prosecution, adjudication and correction of criminal offenders
- This information provides usable data to support the analyses of criminal justice policy makers and planners
 - This data is maintained in a statewide Computerized Criminal History (CCH) system regulated by the Crime Records Division of DPS



Brief History

Chapter 60 CCP is created	Adult reporting mandatory, along with TRN assignments	First Electronic Arrest Reporting (Livescan) up and running	Chapter 66 is created, replacing Chapter 60	
1989	1993	1997	2019	

Purpose

To provide information regarding the submission of criminal data elements through the Criminal Justice Information System (CJIS)

An accurate and complete CCH provides valuable criminal data to criminal justice and non-criminal justice agencies as well as contributing to a safer community overall

Purpose

Criminal history data is used for ...



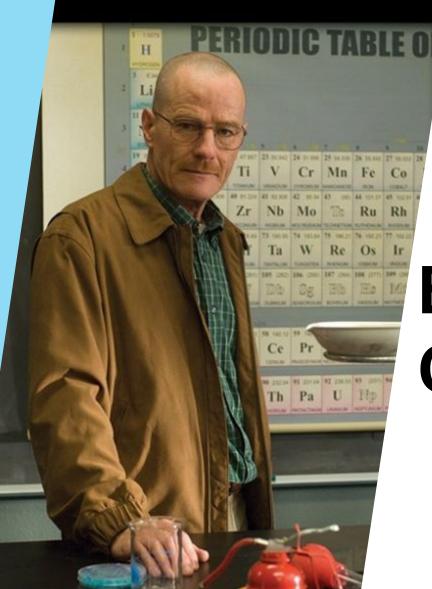
OFFICER SAFETY

IDENTIFICATION OF ARRESTED PERSON

Thousands of non-criminal justice agencies use the information contained in CCH such as:

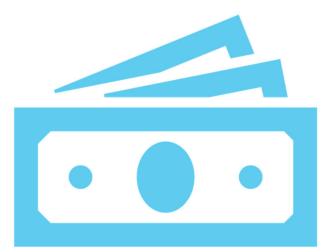
OBTAINING A MEDICAL LICENSE





EDUCATOR CERTIFICATION

MILITARY RECRUITMENT



Reporting and Grant Funding

Completeness Percentage/Reports (Grant Funding)

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for Criminal Justice Division (CJD) funding.

Executive Order #8 (Grant Funding)

On September 5, 2019, Governor Abbott issued eight executive orders to help prevent mass shootings by increasing law enforcement's ability to respond to suspicious activity.

Effectively, the order requires counties to submit court dispositions within 35 days in year 2021 and beyond.

County Dispositions Exceeding 35 Days

DPS will, as a part of its monitoring process, notify the County Judge when a reporting agency does not comply with Texas CCP, Chapter 66.

The State Auditor's Office found a decrease in court reporting within the 35 days as required by statue.

CCP Ch 66.252 (d)

An Audit Report on the Criminal Justice Information System at the Department of Public Safety and the Texas Department of Criminal Justice, State Auditor's Office Report No. 16-025

http://www.sao.texas.gov/reports/report.aspx?reportnumber=16-025



Reporting

There are 3 ways to report prosecutor or court dispositions:

- Vendor (ex: NetData, Odyssey, etc.)
- CJIS Site (https://cch.dps.texas.gov/les)
- Manually on paper (CR43 form or CR44 form)

What is a SID?

SID

- DPS eight-digit numeric identifier used to track all offenses associated with an individual in the state of Texas
- This number is issued upon receipt of the first arrest event of an offender

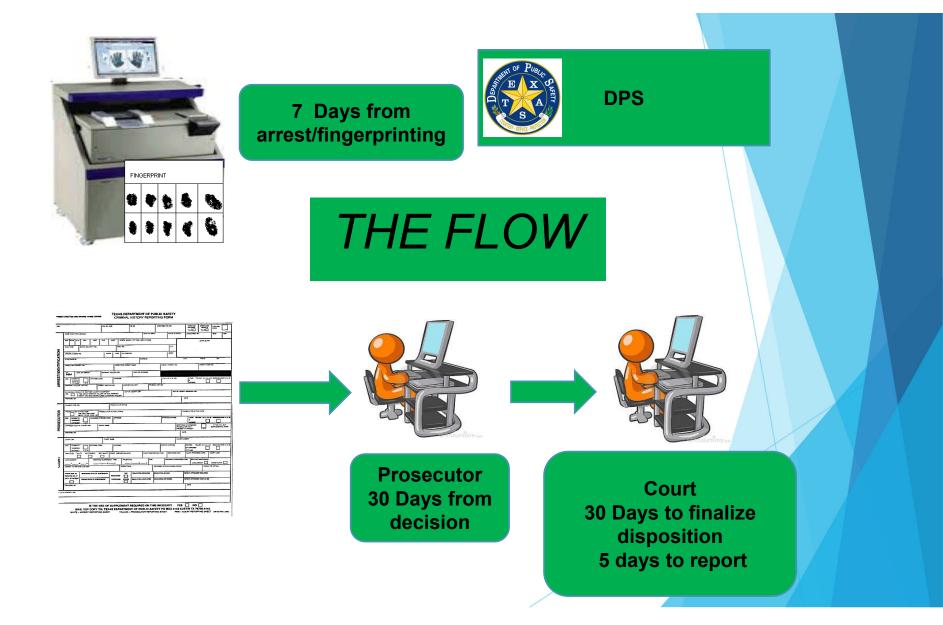
What is a TRN and TRS?

TRN

- Ten-digit control number assigned at the time of arrest, used to track a specific arrest event from arrest through court
- This number is pre-printed on paper CR43 forms or assigned by the DPS for agency use in electronic (Livescan) reporting
- Ex: 012345678X or 0123456789

TRS

- Four-digit alphanumeric identifier used to track specific offenses associated with an arrest, from arrest through court
- Ex: A001, A002, or A003, etc.



General Offense Character (GOC)

- Criminal Attempt (A) PC 15.01
- Criminal Conspiracy (C) PC 15.02
- Criminal Solicitation (S) PC 15.03
- Criminal Solicitation of a Minor (M) PC 15.031
- 8-digit offense code of the offense related to the crime
- The level and degree will be reduced by one

General Offense Character (GOC)

Example:

- Arrested for Criminal Attempted Murder
- GOC will be "A" for Criminal Attempt
- Offense code will be 09990030 for Murder
- The level/degree will drop from First-Degree Felony to Second-Degree Felony

Victim's Age

Victim's age is used for offenses listed under Chapter 66.102(h) of the Code of Criminal Procedures

A few examples:

- 10990023 AGG KIDNAPPING SEXUAL ABUSE 20.04(a)(4) PC F1
- > 11990001 SEXUAL ASSLT 22.011(a)(1) PC F2
- I1990015 SEX ABUSE OF CHILD CONTINUOUS: VICTIM UNDER 14 21.02(b) PC F1
- 36010005 INDECENCY W/CHILD SEXUAL CONTACT 21.11(d) PC F2

Domestic Violence (DMV)

Only report a "Y" in the Domestic Violence field if the offense meets the definition of Family Violence as defined in Family Code 71.004



CR-43 Prosecutor Segment

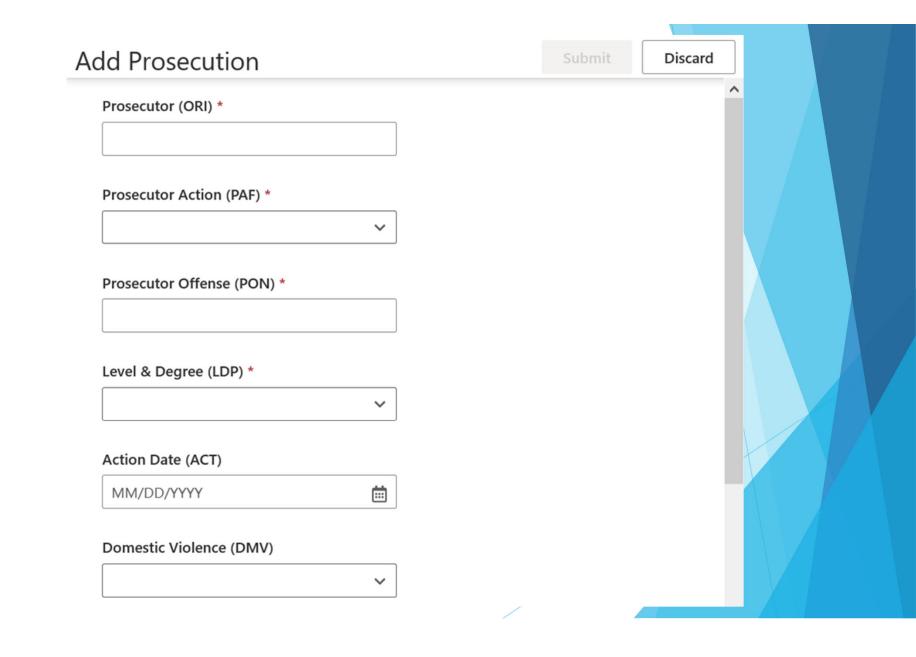
	PROSECUTOR ORI (ORIP)	PROSECUTOR OFFI	[∞] secutor Office				
	TX00000A						
Ľ	PROSECUTOR ACTION CODE PROSECU			PROSECUTOR ACTION DATE (PAD)			
10	A USE ONLY ONE CODE REFER TO PAF GODE LIST				01012020		
Ň			ITERAL (POL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)		
PROSECUTOR	A OFFENSE? Y or N 000000	01 Cha	nged offense literal	02	00.00 (A)(2) PC		
SO	CHARGES FILED IN (COURT ORI) COURT NA		News		LEVEL FELONY (X,1,2,3 or S) MISDEMEANOR (A,B or C)		
Ä	TX00000J	Court	Name		begreeY 1		
	PREPARED BY, PLEASE PRINT		DATE:		DDITIONAL CHARGES BY IF YES, FILL OUT ROSECUTOR, NOT SUPPLEMENTAL FORM		
	Print Full Name Le	gibly	01012020		RESENT AT ARREST? Y or N		
	*Prosecutor OR *PAF Code *Prosecutor Act *Prepared By		te				
	*Date						

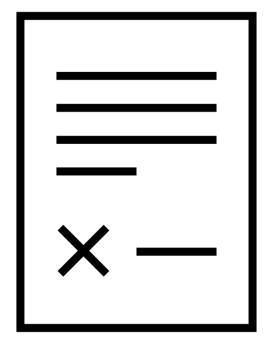
CR-44 Prosecutor Segment

TEXAS DEPARTMENT OF PUBLIC SAFETY PRESS HARD-YOU ARE MAKING THREE COPIEST SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN	123456789X	DATE OF ARREST (DOA)		DATE OF BIRTH (DOB)		ACE		OUT OF COUNTY ORI
		0101202	20 12345678	01011900	M	W	COUNTY? YES	
	NAME (LAST, FIRST, MIDDLE) (NAM)	OUT OF COUNTY WARRANT NO.						
	•							
	PROSECUTOR ORI (ORIP)	PROSECUTOR	Prosecut	or Office				
TOR	A PROSECUTOR ACTION CODE PROSECUTOR ACTION CODE USE ONLY ONE CODE REFER TO PAF CODE LIST	AL				PROSECUTOR ACTION DATE (PAD) 01012021		
ECU		INSE CODE (PON)	Changed offense literal		⊓M'S AGE (VI	IC) §	STATUTE CITATION (CIT) 00.00 (A)(2	2) PC
PROSECUTOR	CHARGES FILED IN (COURT ORI) CC		Name			LEVEL & DEGRE	FELONY (X,1,2,3 <i>or</i>	S) MISDEMEANOR (A,B or C)
	PREPARED BY, PLEASE PRINT Print Full Name L	egibly	DATE: 01012	PROSE			NAL CHARGES BY CUTOR, NOT IT AT ARREST? Y a	IF YES, FILL OUT SUPPLEMENTAL FORM or N
*TR	*TRN *Date of Arrest *Date of Birth *Sex *Race *Name *TRS (not shown)							







Prosecutor Reporting Scenarios -Examples

Accept

	PROSECUTOR ORI (ORIP)			PRO	PROSECUTOR OFFICE Prosecutor Office					
CUTOR				PROSECUTOR ACT	CCEPT		PROSECUTOR ACTION DATE (PAD) 01012023			
SECU	GOC	DOMESTIC VIOLENCE OFFENSE? Y or N	CHANGED	OFFENSE CODE (PO	N) OFFENSE LITE	eral (pol)		VICTIM'S AGE (V	/IC)	STATUTE CITATION (CIT)
PROSE	CHARG	es filed in (Court o	RI)	COURT NAME					LEVE & DEG	$\square \qquad \square \qquad \square$
		RED BY, PLEASE PRINT Print Fu	ll Na	ime Le	gibly	DATE:	01012023		PROS	TIONAL CHARGES BY IF YES, FILL OUT SECUTOR, NOT SUPPLEMENTAL FORM ENT AT ARREST? Y or N

Change Charge

	PROSECUTOR ORI (ORIP)	PROSECUTOR OFFICE Prosecutor Office			
TOR		hange Charge		PROSECUTOR ACTION DATE (PAD) 01012023	
SECU	GOC DOMESTIC CHANGED OFFENSE CODI VIOLENCE OFFENSE? Yor N		VICTIM'S AGE (VIC)	STATUTE CITATION (CIT) 00.00 (A)(2) PC	
PROSE	CHARGES FILED IN (COURT ORI) COURT NAME		LEVE & DEGI		
	PREPARED BY PLEASE PRINT Print Full Name Le	gibly 01012023	PROS	TIONAL CHARGES BY IF YES, FILL OUT ECUTOR, NOT SUPPLEMENTAL FORM ENT AT ARREST? Y or N	

Reject

		PROSECUTOR OFFICE Prosecutor Office					
TOR	PROSECUTOR ACTION CODE PROSECUTO	R ACTION LITERAL DECT	PROSECUTOR ACTION DATE (PAD) 01012022				
)ECU	GOC DOMESTIC CHANGED OFFENSE COL VIOLENCE OFFENSE? Y or N	DE (PON) OFFENSE LITERAL (POL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)			
PROSI	CHARGES FILED IN (COURT ORI) COURT NAM	1	LEV & DE	/EL FELONY (X,1,2,3 or S) MISDEMEANOR (A,B or C) GREE			
	PREPARED BY, PLEASE PRINT Print Full Name L	egibly 01012022	PRO	ITIONAL CHARGES BY IF YES, FILL OUT SECUTOR, NOT SUPPLEMENTAL FORM SENT AT ARREST? Y or N			
	.						

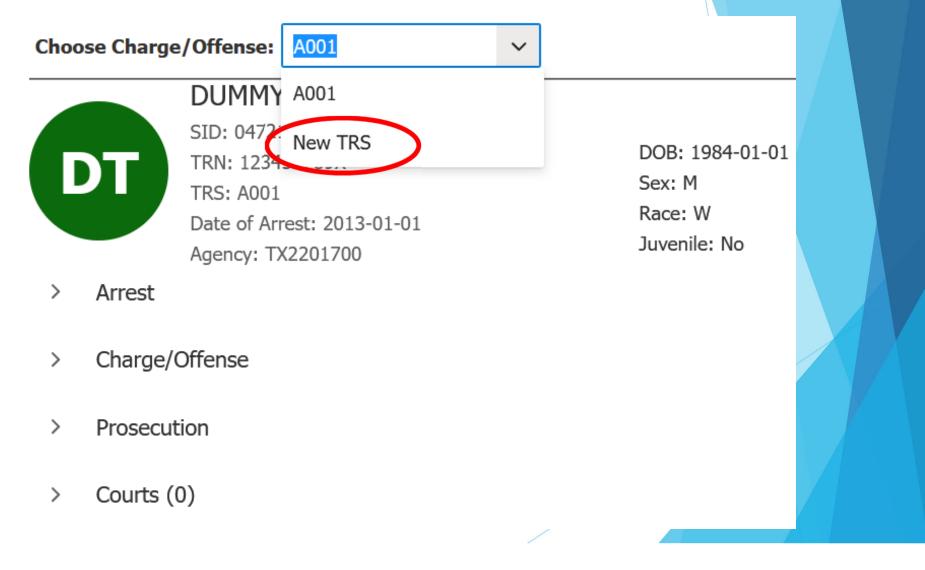
CODEPROSECUTOR ACTIONAProsecutor accepts the chargeBNo BillCProsecutor has changed the chargeDCharges dropped by arresting agencyFPre-trial diversion with filingEElapsed timeGSubject has absconded to avoid prosecution and/or punishmentNProsecutor has rejected the charge without a pre-trial diversionOProsecution action undefined by PAF codePPending Pretrial Diversion/Deferred ProsecutionRReduced to Class "C"TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully completed pre-trial diversion		
BNo BillCProsecutor has changed the chargeDCharges dropped by arresting agencyFPre-trial diversion with filingEElapsed timeGSubject has absconded to avoid prosecution and/or punishmentNProsecutor has rejected the charge without a pre-trial diversionOProsecution action undefined by PAF codePPending Pretrial Diversion/Deferred ProsecutionRReduced to Class "C"TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully	CODE	PROSECUTOR ACTION
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NProsecutor has rejected the charge without a pre-trial diversionOProsecution action undefined by PAF codePPending Pretrial Diversion/Deferred ProsecutionRReduced to Class "C"TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully	E	Elapsed time
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PPending Pretrial Diversion/Deferred ProsecutionRReduced to Class "C"TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully	Ν	Prosecutor has rejected the charge without a pre-trial diversion
RReduced to Class "C"TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully	0	Prosecution action undefined by PAF code
TTaken into considerationWWithdrawn by complainant Prosecutor has rejected the charge as a result of a successfully	Р	Pending Pretrial Diversion/Deferred Prosecution
WWithdrawn by complainantProsecutor has rejected the charge as a result of a successfully	R	Reduced to Class "C"
Prosecutor has rejected the charge as a result of a successfully	т	Taken into consideration
	W	Withdrawn by complainant
	Y	

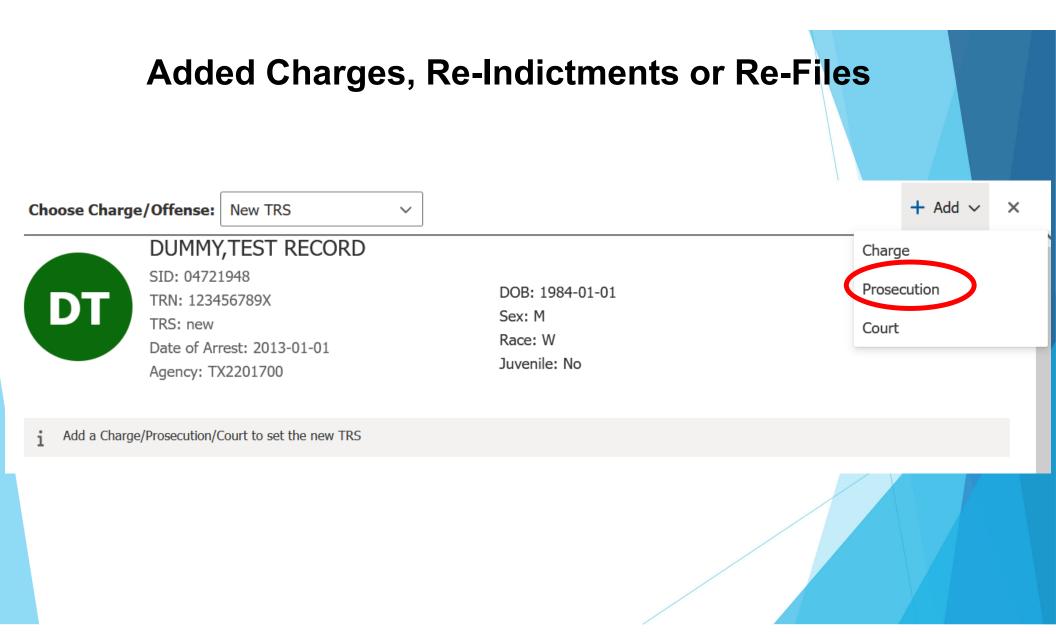
Added Charges, Re-Indictments or Re-Files

TEXAS DEPARTMENT OF PUBLIC SAFETY PRESS HARD-YOU ARE MAKING THREE COPIES! SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN		DATE OF ARREST (DOA)	DPS NO. (SID)	DATE OF BIRTH	(DOB) SE)	RACE	ουτ	OUT OF COUNTY ORI	
1	23456789X	01012019	12345678	01011	950	W	OF COUNTY? YES		
	NAME (LAST, FIRST, MIDDLE) (NAM)	st,Record	Middle .	Jr.			OUT OF COUNTY WARR/	ANT NO.	
	-								
3	PROSECUTOR ORI (ORIP) PROSECUTOR OFFICE PROSECUTOR OFFICE PROSECUTOR OFFICE								
TOR	A PROSECUTOR ACTION CODE PROSE USE ONLY ONE CODE. REFER TO PAF CODE LIST.		PROSECUTOR ACTION DATE (PAD) 01012020						
SECI		CHANGED OR ADDED OFFENSE LITERAL (POL) VICTIN OFFENSE CODE (PON) 00000001 Added offense literal				E (VIC) S	statute citation (cit) 00.00 (A)(2) PC		
PROSECUTO	CHARGES FILED IN (COURT ORI) COL TX000000J				LEVEL & DEGRI FELONY (X,1,2,3 or S)	EE MISDEMEANOR (A, B, or C)			
_	PREPARED BY, PLEASE PRINT Print Full Name Legibly			DATE 0101	TE ADDITIONAL CHARGES BY IF YES, FILL OUT PROSECUTOR OR NOT PROSECUTOR OR NOT SUPPLEMENTAL FORM PRESENT AT ARREST? Yor N				

Added Charges, Re-Indictments or Re-Files

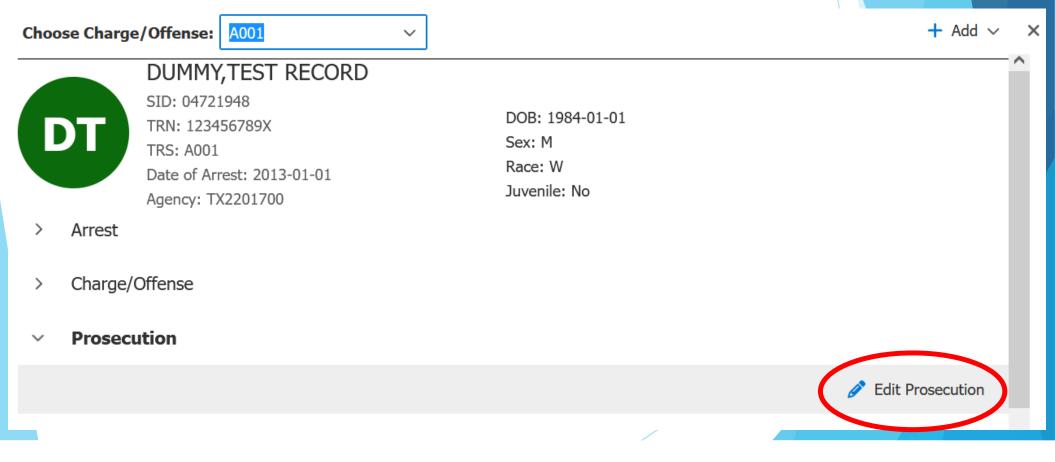




	Add Prosecution	Submit Discar
DUMMY,TEST RECORD SID: 04721948 TRN: 123456789X TRS: new	Tracking Suffix (TRS)	R C001, C002, etc.
Date of Arrest: 2013-01-01 Agency: TX2201700	Prosecutor (ORI) *	
1 Add a Charge/Prosecution/Court to set the new TRS	Prosecutor Action (PAF) *	
	~	
	Prosecutor Offense (PON) *	
	Level & Degree (LDP) *	
	~	
	Action Date (ACT)	
	MM/DD/YYYY	
	Domestic Violence (DMV)	

Corrections

Edit online through the CJIS Site (as long as court has not reported)

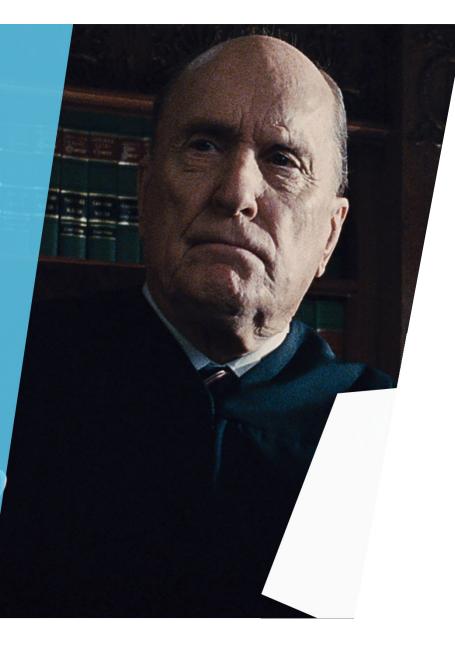


Corrections

 Send an email to: corrections.CJISJJIS@dps.texas.gov
 Include TRN, TRS, name, DOB, and what needs to be corrected

 Correct the information on the TRN/CR43 form and email it to corrections





Court Segment





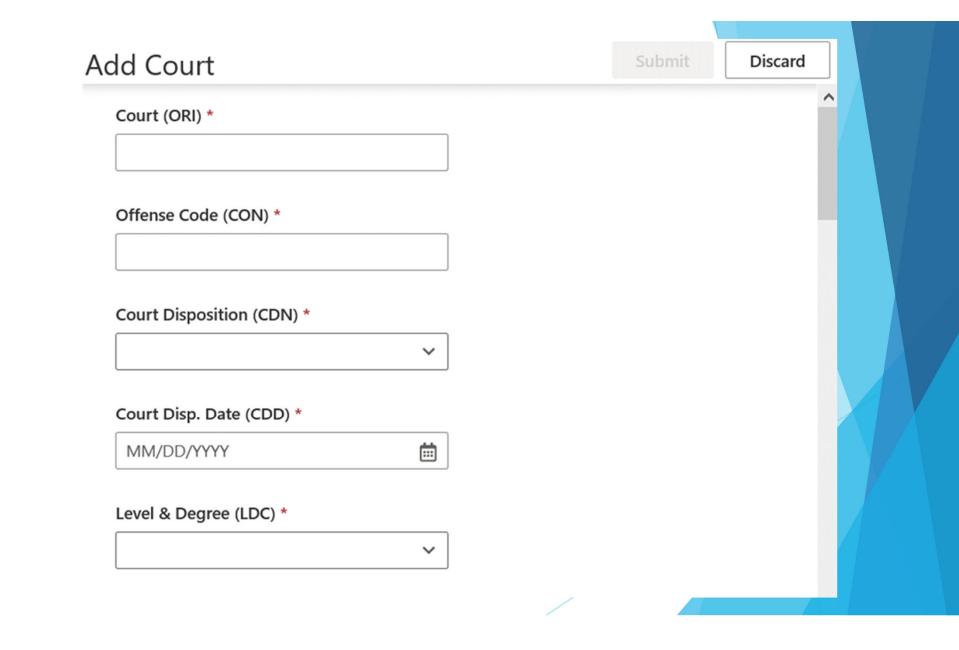
CR-43 Court Segment

	_			-										
	COURT ORI (ORIC)			COURT NAM		_					CAUSE NUMBER	(CAU)		
	TX0	0000)0J		Co	ourt	Name	ļ				MOS	0000	
	GOC DOMESTIC		OFFENSE CODE	(CON)	OFFENSE	LITERAL (C	OL)	VIC	TIM'S AGE (VIC)	STATUTE CITATIO	ON (CIT)	DEGREE	FELONY	MISDEMEANOR
	VIOLENCE OFFENSE?	Y <i>o</i> rN	00000	000	Disn	haen	Offens	4			(A) PC	OF DISPOSED	(X,1,2,3 <i>o</i> r §	5) (A, <u>B, <i>o</i>r</u> C)
			00000		•			<u> </u>		00.00				
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	(FPO)			X	0120	202	2	()12020	22	3	10		250
	CONFINEMENT (CM	T)	SENTENCE SUSF	PENDED - TIN	ME (CSS)	PROBATIC	N (CPR)		FINE (CFN)	SENTENCE S	USPENDED-FINE	(CSF)		
r	<u>10</u> _Y	ID	Y_	M	D		YM	D	1000					
5	COURT PROVISION	• •	COURT PROV	ISION LITER	al (CPL)				-			MULTIPLE SEN	TENCES (MCC	»
5 S	390	-										CONCURRENT		
	AGENCY TO RECEIN		(ARC)	^uet/	dv	APP EA L DAT	e (dca)		OFFEND	ER STATUS DURING	APPEAL (DDA)		RESULT OF /	APPEAL (FCD)
	Agency	Nec	eiving	Jusic	Juy		-							
	CHECK BOX TO	BEGINNING	G DATE OF SUSPE	NSION		DWI	EDUCATION RE	QUIREI	D EDUCAT	ON WAIVED	REPE	AT OFFENDER REG	QUIRED	
	INDICATE DIG-17			E	DUCATION									
		ENDING D	ATE OF SUSPENSI	ON F	PROGRAMS	DRUGS	EDUCATION CO	OMPLET	ED INTERLO	CK REQUIRED	REPE	AT OFFENDER CO	MPLETED	
	PREPARED BY, PLE/	ASE PRINT	Drint			mol	ogibl	l.z			DATE	0120	2022	
			FIIII	. rui	i inal	nei	_egibl	ı y				0120	2022	
			*Court C)ri	*0		Number	r		*Offens	e Inform	ation		
					-				Data			1		
			*Final Pl	ea	*C	ourt	Disposit	ion	uate	"Court	Disposit	Ion		

CR-44 Court Segment

PRESS	HARD-YOU ARE MA	KING THR	EE COPIES!	-			RTMENT						NG				
TRN	123456	789	X	DATE OF ARE			s no. (sid) 234567			ыртн (dob 1195	í I	_		OUT OF COUNTY	Y? YES	OUT OF COUNTY	Ó ORI
	NAME (LAST, FIRST, M	MIDDLE) (NAM	Tes	t,Re	cord	Mi	ddle J	r						OUT OF C	OUNTY WARRA	NT NO.	
		000	0J	COURT NAM	E Co	our	t Nam	ne				(CAUSE N	IUMBER (C	MO	9000	
	GOC DOMESTIC VIOLENCE OFFENSE?					•	ol) Offense		CTIM'S AGE	• •	STATUTE (• •	РС	DEGREE OF DISPOSED OFFENSE	FELONY (X,1,2,3 <i>o</i> r S) 2	MISDEMEANOR (A, B, <i>o</i> r C)
	FINAL PLEA GUILTY NO CONTEST NOT GUILTY COURT DISPOSITION DATE (CDD) SENTENCE/STATUS DATE (DOS) COURT DISPOSITION (CDN) COURT COST (CST) 250																
Т	CONFINEMENT (CMT) SENTENCE SUSPENDED - TIME (CSS) PROBATION (CPR) FINE (CFN) SENTENCE SUSPENDED-FINE (CSF)																
COURT	COURT PROVISION (C	CPN)	COURT PROV	ISION LITERA	IL (CPL)						-				MULTIPLE SEN		
U	AGENCY TO RECEIVE Agency R		ing Cu	stody	APP	EAL DAI	re (dca)		C	OFFENDER	STATUS D	Uring	APPEAL	(DDA)		RESULT OF APP	'EAL (FCD)
	INDICATE DIG-17	Beginning (DATE OF SUSPE		DUCATION	DWI	EDUCATION REC	QUIREI	DE	DUCATION	WAIVED			REPEAT	FOFFENDER RE	QUIRED	
		Ending dati	e of Suspensi	ION PI	rograms d	RUGS	EDUCATION CO	VIPLET	red II	NTERLOCK	REQUIRE	0		REPEAT	FOFFENDER CO	MPLETED	
	PREPARED BY, PLEAS		Print	Full	Nam	e	Legib	ly						DATE	0120	2022	
*TRI	N *Dat	e of A	Arrest	*Dat	te of Bi	rth	*Sex		*R	ace	/	*	lam	ie	*TR	S (not s	hown)







Court Reporting Scenarios -Examples

Dismissed

	COURT	ori (oric)			COURT NA							CAUSE NUMBER	(CAU)		
	I	TX0 (0000)0J		Co	ourt	Name					M0 9	0001	
	GOC	DOMESTIC		OFFENSE CODE	(CON)	OFFENS	E LITERAL (C	OL)	VICTIM	'S AGE (VIC)	STATUTE CITATI	ON (CIT)	DEGREE	FELONY	
		VIOLENCE OFFENSE?	Y <i>o</i> r N	00000	000	Disp	osed	Offens	е		00.00	(A) PC	OF DISPOSED OFFENSE	(X,1, <u>2,3</u> or S)	(A, B, <i>o</i> r C)
	FINAL F	LEA GUILT	Y NOC	ONTEST NOT GU			SITION DATE	· · ·	SENTENC	E/STATUS DATE	E (DOS)	COURT DISPO	SITION (CDN)	COURT	COST (CST)
	(FPO)					012	2020	19				3	05		
	CONFIN	NEMENT (CM	Г)	SENTENCE SUSP	ENDED - TI	ME (CSS)	PROBATIO	n (CPR)	F	NE (CFN)	SENTENCE S	USPENDED-FINE	(CSF)		
R		YM	D	Y	M	D		YM	D						
5	COURT	PROVISION ((CPN)	COURT PROV	ISION LITER	al (CPL)					-		MULTIPLE SEN		
COURT													CONCURRENT		
Ŭ	AGENC	Y TO RECEIV	E CUSTOD)	(ARC)			APPEAL DAT	E (DCA)		OFFENDE	R STATUS DURING	G APPEAL (DDA)		RESULT OF APP	EAL (FCD)
	CHECK	BOX TO	BEGINNING	G DATE OF SUSPE	NSION		DWI	EDUCATION RE	QUIRED	EDUCATIO	N WAIVED	REPE	AT OFFENDER REC	QUIRED	
		TE DIG-17				EDUCATION									
			ENDING D	ATE OF SUSPENSIO	NC	PROGRAMS	DRUGS	EDUCATION CO	MPLETED	INTERLOC	K REQUIRED	REPE	AT OFFENDER CO	MPLETED	
	PREPA	RED BY, PLEA	SE PRINT	D!	.					-		DATE	0420	2040	
				Print	FU	I NA	meı	_egibl	l y				0120	2019	

Deferred Adjudication

	COURT	ORI (ORIC)	000	00J	COURT NA		ourt	Name	ļ			CAUSE NUM	•	من» 09000)1	
	GOC	Domestic Violence Offense?	Y <i>o</i> r N				e literal (C	ol) Offense		AGE (VIC)	STATUTE CITATI			DEGREE OF DISPOSED OFFENSE	FELONY (X,1,2,3 <i>o</i> r S)	MISDEMEANOR (A, B, or C)
	FINAL F (FPO)	PLEA GUILT	ү нос] [UILTYCC		SITION DATE	· · /	-	status date 1202		COURT			COURT	COST (CST)
RT		NEMENT (CMT _ Y M	n) D	SENTENCE SUS	PENDED - TII			N (CPR) _ Y M	D	: (C FN)	SENTENCE S	USPENDED-	FINE (C	SF)		
COURT	COURT	Provision (CPN)	COURT PRO	VISION LITER	AL (CPL)								MULTIPLE SENT		
•		TO RECEIV		(ARC)	Cust		APPEAL DAT	E (DCA)		OFFENDER	STATUS DURING	G APPEAL (DI	DA)		RESULT OF AP	PEAL (FCD)
	INDICA	BOX TO TE DIG-17 S PRESENT		G DATE OF SUSPI		EDUCATION	DWI	EDUCATION RE	·	EDUCATION	N WAIVED	F	REPEAT	OFFENDER REQ	UIRED	
			ENDING D	ATE OF SUSPENS	ION	PROGRAMS	DRUGS	EDUCATION CO	MPLETED	INTERLOCK	(REQUIRED	F	REPEAT	OFFENDER COM	IPLETED	
	PREPA	red by, plea	SE PRINT	Print	Full	Nar	ne L	.egibly	y				DATE	01202	2020	

Deferred on a lesser charge will still use CDN 312

Deferred Adjudication Termination

	_													_							
TRN				_	DATE OF A	RREST (DOA)	DPS N	0. (SID)		DATE OF		,	SEX	RACE		OUT	Г		OUT OF	OUNTY ORI	
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	NAME (L	_ast, first,	MIDDLE) (1	Test	,Reo	cord	Midd	lle Jr	-						C	OUT OF (COUNT	Y WARR/	ant no.		
	COURT	ORI (ORIC)			COURT	NAME									CAUSE	e numbe	ER (CAL	J)			
		<u> </u>	<u>)00(</u>	<u>000J</u>		<u> Co</u>	urt N	<u>lame</u>)							M	09	00	01		
	GOC	DOMESTIC		OFFENSE CODE (C	ON)	OFFENSE LI	· · ·		VICTI	M'S AGE (V	'IC)	STATUT	E CITATI	ON (CIT	Γ)						
		VIOLENCE OFFENSE?	Yor N	00000	000	Dispo	sed Of	tense				00.	00 ((A)	PC		FELON` (X,1,2,3			MISDEMEANC (A, B, or C)	
	FINAL P	LEA GUIL	TY NO	CONTEST NOT	GUILTY	COURT DISF	OSITION DAT	E (CDD)		ENTENCE/S				COURT	T DISP	OSITION	· · · ·			COURT CO	ST (CST)
	(FPO)	X				01	<u>2020</u>	<u>20</u>		<u>012</u>	02	022	2			4	00				
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<u> </u>		PROVISION		COURT PROV	SION LITER	RAL (CPL)											м	IULTIPLE		S (MCC)	
0	39	<u>3 or</u>	<u>394</u>														c	ONCURF		CONSECUT	
	AGENC	Y TO RECEIV	E CUSTO	DY (ARC)			APPEAL DAT	E (DCA)			OFFEN	DER ST/	ATUS DU	RING A	PPEAL	_ (DDA)			RES	JLT OF APPEA	L (FCD)
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CDN	1 201		abar	and and		o dio m	iced			CDN	1 20			hor							

CPN 393 - discharged and case dismissed

CPN 394 - discharged

Order to Adjudicate

(After Unsuccessful Completion of Deferred Adjudication)

TRN		DATE OF ARREST (DOA)	DPS NO. (SID)	DATE OF	Birth (Dob)	SEX	RACE	олт		OUT OF COUNTY ORI
12	3456789X	01012019		010 ⁻	11950	Μ	W	OF COUNTY?	YES	
	NAME (LAST, FIRST, MIDDLE) (NAM)	st,Record	Middle 、	Jr				OUT OF CO	OUNTY WARRA	NT NO.
	COURT ORI (ORIC)	COURT NAME		Name				SE NUMBER		
	GOC DOMESTIC VIOLENCE OFFENSE? Yor N OFFENSE?		d Offense	VICTIM'S AGE (V	іс) statu [.] 00.				GREE OF DISF LONY ,1,2,3 or S)	POSED OFFENSE MISDEMEANOR (A, B, or C)
	(FPO) GUILTY NO CONTEST NOT	GUILTY COURT DISPOSIT	10N DATE (CDD)		TATUS DATE (D			505110N (C	:DN)	COURT COST (CST)
URT	CONFINEMENT (CMT) SENTENCE SU YMD Y		DBATION (CPR)	D	N) SE	NTENCE	SUSPENDE	D-FINE (CSF))	
co	COURT PROVISION (CPN) COURT PROV	SION LITERAL (CPL)								
	AGENCY TO RECEIVE CUSTODY (ARC) Agency Receiving	RING APPE/	AL (DDA)		RESULT OF APPEAL (FCD)					
	CHECK BOX TO BEGINNING DATE OF SUSP INDICATE DIC-17 DATA IS PRESENT		REPE	AT OFFENDER	REQUIRED					
	ENDING DATE OF SUSPENS	REPE	AT OFFENDER	S COMPLETED						
	PREPARED BY, PLEASE PRINT Print Fi	ull Name L	egibly					DA	012 [,]	42021
			• •							

Conviction with Confinement

	COURT	ori (oric)			COURT N							l	CAUSE NUM	iber (C/	AU)		
	-	TX00	0000)0J		C	ourt	Name)				MO	90	001		
	GOC	DOMESTIC		OFFENSE COL	E (CON)	OFFENS	E LITERAL (C	OL)	VIC.	TI M'S AG	ie (VIC)	STATUTE CITATIC	ON (CIT)		DEGREE	FELONY	MISDEMEANOR
		VIOLENCE OFFENSE?	Y <i>o</i> r N	0000	000	0 Disp	osed	Offens	е			00.00	(A) P	C	of disposed Offense	(X,1, <u>2,3</u> <i>o</i> r S)	(A, B, <i>o</i> r C)
	FINAL F	PLEA GUILT	Y NOC	ONTEST NOT	IUILTY (OURT DISPO	SITION DATE	(CDD)	SENTE	NCE/STA	ATUS DATE (DOS)			ITION (CDN)	COUR	COST (CST)
	(FPO)				X	01	202	017	0	12	<u>020</u>	17		<u>31</u>	0	2	50
	CONFI	NEMENT (CM	'	SENTENCE SU	SPENDED -	TIME (CSS)	PROBATIO	n (CPR)		FINE (C	FN)	SENTENCE S	JSPENDED-	FINE (C	SF)		
R		<u>ү15</u> м	D	Y_	M	D		YM	D	50)0						
5	COURT	PROVISION	(CPN)	COURT PRO	VISION LITE	RAL (CPL)									MULTIPLE SENT	ENCES (MCC)	
COURT															CONCURRENT		
		Y TO RECEIV					APPEAL DAT	e (dca)			OFFENDER	STATUS DURING	APPEAL (D	DA)		RESULT OF AP	PEAL (FCD)
	A	gency	/ Red	ceiving		stody											
	CHECK	BOX TO	BEGINNING	g dat <mark>e of s</mark> usp	ENSION		DWI	EDUCATION RE	QUIRED		EDUCATION	WAIVED	I	REPEAT	OFFENDER REQ	UIRED	
		TE DIG-17				EDUCATION											
	DATA	S PRESENT	ENDING D	ATE OF SUSPEN	SION	PROGRAMS	DRUGS	EDUCATION CO	MPLETE	ED I	INTERLOCK	REQUIRED	1	REPEAT	OFFENDER COM	PLETED	
	PREPA	RED BY, PLEA	SE PRINT	D!	_ I			!l. l.	_					DATE	0400	0047	
				Print	rui	i nar	ne L	egibly							0120	2017	

* Use CDN 311 if Convicted on a Lesser Charge

Conviction with Probated Sentence

	COURT	ORI (ORIC)	0000		COURT NAME		rt I	Name					r (cau) 90001		
		Domestic Violence Offense?	Y or N		· ·		•	Offense		Age (VIC)	STATUTE CITATI	ом (сіт) (А) РС	DEGREE OF DISPOSED OFFENSE	FELONY (X,1,2,3 <i>o</i> r S)	MISDEMEANOR (A, B, or C)
	FINAL F (FPO)	PLEA GUILT			IILTY COU	nt dispositio				STATUS DATE	• •		POSITION (CDN)	COUR	1 COST (CST) 250
) D	SENTENCE SUSP		:(CSS) PR _ D		N (CPR) _YM		e (CFN) 500	SENTENCE S	BUSPENDED-FIN	e (CSF)		
con	COURT	Provision (CPN)	COURT PROV	ISION LITERAI	. (CPL)							MULTIPLE SEN	ITENCES (MCC)	
•		IN TO RECEIV		(ARC)	Custo		EAL DAT	e (dca)		OFFENDE	R STATUS DURING	G APPEAL (DDA)		RESULT OF AF	PPEAL (FCD)
	INDICA	BOX TO TE DIC-17 S PRESENT	BEGINNING	DATE OF SUSPE			IWC	EDUCATION REG	QUIRED	EDUCATIO	N WAIVED	REF	PEAT OFFENDER REG	QUIRED	
			ENDING DA	ITE OF SUSPENSK	ON PF	OGRAMS DF	NGS	EDUCATION CO	MPLETED	INTERLOC	K REQUIRED	REF	PEAT OFFENDER CO	MPLETED	
	PREPAI	RED BY, PLEA	SE PRINT	Print F	ull N	lame	Le	egibly				DA	[™] 01202	2018	

Amend Probation

FRN		DATE OF ARREST (DOA)	DPS NO. (SID)	DATE OF E	Birth (Dob)	SEX	RACE	Ουτ		OUT OF COUNTY ORI			
	I23456789X	01012017		010 ⁻	11950	Μ	W	OF COUNTY?	YES				
	NAME (LAST, FIRST, MIDDLE) (NAM)	st,Record N	/liddle J	r				OUT OF COU	NTY WARRA	NT NO.			
	COURT ORI (ORIC)		u <mark>rt Nam</mark>	е									
	GOC DOMESTIC VIOLENCE OFFENSE CODE OFFENSE? Yor N			VICTIM'S AGE (VI	C) STATUT		` - `	FELC		POSED OFFENSE MISDEMEANOR (A, B, or C)			
	FINAL PLEA GUILTY NO CONTEST NOT (FPO)	GUILTY COURT DISPOSITI	ON DATE (CDD)	SENTENCE/S	TATUS DATE (D	os) 7	COURT DIS	POSITION (CD	N)	COURT COST (CST)			
COURT	CONFINEMENT (CMT) SENTENCE S Y P Y	USPENDED - TIME (CSS) PRO M D	BATION (CPR)	D	N) SEI	NTENCE	SUSPENDE	D-FINE (CSF)					
S	COURT PROVISION (CPN) COURT PROV	'ISION LITERAL (CPL)											
	Agency To Receive Custody (ARC) Agency Receiving	Custody	EAL DATE (DCA)		OFFENDER ST	ATUS DU	RING APPE	AL (DDA)		RESULT OF APPEAL (FCD)			
	CHECK BOX TO BEGINNING DATE OF SUS INDICATE DIC-17 DATA IS PRESENT	EDUCATION	DWI EDUCATION		EDUCATION								
	ENDING DATE OF SUSPEN	S PRESENT											
	PREPARED BY, PLEASE PRINT Prin	Print Full Name Legibly											

Probation Revocation

TRN				DATE OF A	RREST (DOA)	DPS N). (SID)		DATE OF	Birth (Doe	B) 5	SEX	RACE	Ουτ	Г		OUT OF C	OUNTY ORI	
	1234567	'89X		010)1201	7			010 ⁻	1195	0	Μ	W	OF COUNT	ΓY?	YES			
	NAME (LAST, FIRST, I	MIDDLE) (NAM)	Tes	t,Re	ecord	Mid	dle J	lr						OUT OF	COUNT	Y WARRA	NT NO.		
		0000	00J	COURT	маме С	ourt	Nam	e					CAU) 01			
	GOC DOMESTIC VIOLENCE OFFENSE?				OFFENSE LIT			VICTIN	M'S AGE (V	· •					DEGRE FELON (X,1,2,3	Y		ENSE /ISDEMEANOF A, B, <i>or</i> C)	° A
	FINAL PLEA GUIL (FPO)				COURT DISPO	2020	(CDD) 17	SE	ENTENCE/S	120		<i>'</i>	COURT DIS	POSITION	• •			COURT COS	T (CST)
COURT)	SENTENCE SUS		- TIME (CSS)	PROBATION	(CPR) M	D	FINE (CF	N)	SENT	FENCE :	SUSPENDE	D-FINE (C	CSF)				
S	COURT PROVISION ((CPN)	COURT PROVIS	SION LITER	AL (CPL)											ONCURR		S (MCC) CONSECUTIN	/e
	AGENCY TO RECEIV	E CUSTODY (A	iving (Cust	ody	APPEAL DATE	E (DCA)			OFFENDE	R STAT	'US DUI	RING APPE/	AL (DDA)			RESU	LT OF APPEAL	(FCD)
	CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT	BEGINNING D	DATE OF SUSPE	ENSION	EDUCATION	DWI	EDUCATION	NREQ	UIRED	EDUCAT	ON WA	AIVED		RE	EPEAT C	OFFENDEF	REQUIRE)	
		PRESENT													EPEAT C	FFENDEF	RS COMPLE	TED	
	PREPARED BY, PLEA	Print Full Name Legibly													DATE	120	520	17	

Probation Termination

FRN					DATE OF	ARREST (DOA)	DPS	NO. (SID)		DATE OF	BIRTH (C	DOB)	SEX	RACE	ОЛТ		OUT OF	COUNTY ORI	
	1234	4567	'89X		010	01201	17			010	119	50	M	W	OF COUNTY	Y? YES			
	NAME (LA	ast, first, i	MIDDLE) (N	Tes	st,Re	ecorc	d Mic	ldle 、	Jr						OUT OF C	COUNTY WARF	RANT NO.		
	COURT	ORI (ORIC)	000	000J	COURT	^{NAME} С	ourt	Nam	ne							R (CAU)			
		DOMESTIC VIOLENCE OFFENSE?			•			fense	VICTI	M'S AGE (V	· •	STATUT		` - ´		DEGREE OF DI ELONY X,1,2,3 <i>or</i> S)		FENSE MISDEMEANOR (A, B, or C)	
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S	COURT F	PROVISION ((CPN)	COURT PROVIS	SION LITEI	RAL (CPL)										MULTIPLI			
	AGENCY	TO RECEIV	E CUSTOD	9Y (ARC)			APPEAL DA	TE (DCA)			OFFENI	DER ST/	ATUS DU	RING APPE	AL (DDA)		RES	JLT OF APPEAL (FCD)	
	CHECK E INDICATE DATA IS		BEGINNI	NG DATE OF SUSPI	ENSION	EDUCATION		EDUCATIO	N REQ	UIRED	EDUC	ATION V	WAIVED		REF	PEAT OFFENDI	er require	Đ	
			ENDING I	DATE OF SUSPENS	SION	PROGRAMS		EDUCATIO	N COM	IPLETED	INTER	RLOCK F	REQUIRE	D	REF	PEAT OFFEND	ERS COMPL	ETED	
	PREPAR	RED BY, PLEA	ASE PRINT	Print	Ful	l Nar	ne L	egibl	У						I	DATE 12	2220	17	

FTA/Absconded

TRN		DATE OF ARREST ((DOA) DPS	S NO. (SID)	DATE OF E	Birth (Dob)	SEX	RACE	OUT		OUT OF COUNTY ORI	
	123456789X 0101				010	11950	M	W	OF COUNTY?	YES		
	NAME (LAST, FIRST, MIDDLE) (NAM) Test, Record Middle Jr								OUT OF CO	UNTY WARRA	NT NO.	
		COURT NAME										
	GOC DOMESTIC OFFENSE COD VIOLENCE OFFENSE? Yor N					IM'S AGE (VIC) STATUTE CITATION (CIT) 00.00 (A) PC				DEGREE OF DISPOSED OFFENSE FELONY (X,1,2,3 or S) (A, B, or C)		
URT	FINAL PLEA GUILTY NO CONTEST N (FPO)	T GUILTY COURT	DISPOSITION DA	ATE (CDD) 5		TATUS DATE (D	^{os)}	COURT DIS	POSITION (C	DN)	COURT COST (CST)	
	CONFINEMENT (CMT) SENTENCE Y D D	SUSPENDED - TIME (C Y M D			D FINE (CFN) SENTENCE SUSPI			SUSPENDE	JED-FINE (CSF)			
ပ္ပ		ovision literal (CPL	ant Number and Is			ssuing Agency OF			DRI	MULTIPLE SENTENCES (MCC) CONCURRENT CONSECUTIVE		
	AGENCY TO RECEIVE CUSTODY (ARC)		APPEAL DA	OFFENDER STATUS DURING APPEAL (DI				AL (DDA)	DDA) RESULT OF APPEAL (FCD)			
	CHECK BOX TO BEGINNING DATE OF SUSPENSION INDICATE DIC-17 DATA IS PRESENT		EDUCATION EDUCATION RE		QUIRED EDUCATION WAIVED				REPE/	REPEAT OFFENDER REQUIRED		
	ENDING DATE OF SUSPENSION		PROGRAMS DRUGS EDUCATION COM		MPLETED INTERLOCK REQUIRED			Đ	REPE	REPEAT OFFENDERS COMPLETED		
PREPARED BY, PLEASE PRINT Print Full Name Legibly								DA		252017		

Unadjudicated With (per 12.45 PC)

	COURT	TX0	000	00J	COURT NAME	Co	urt l	Name					er (cau) 90001		
	GOC	Domestic Violence Offense?	Y or N		· /		•	ol) Offense		ΠM'S AGE (VIC)	STATUTE CITAT	• •	DEGREE OF DISPOSED OFFENSE	FELONY (X,1,2,3 <i>o</i> r S)	MISDEMEANOR (A, B, <i>o</i> r C)
	FINAL PLEA GUILTY NO CONTEST NOT GUILTY COURT DISPOSITION DATE (FPO)							COURT DISPOSITION (CDN)			ost (cst) 250				
F		NEMENT (CM1 _ Y M		SENTENCE SUSF	'ENDED - TIME		Probatio	N (CPR) _ Y M	D	FINE (CFN)	SENTENCE	SUSPENDED-FI	NE (CSF)		
	COURT PROVISION (CPN) COURT PROVISION LITERAL (CPL) MULTIPLE SENTENCES (MCC) CONCURRENT CONSECUTIV														
	AGENCY TO RECEIVE CUSTODY (ARC) APPEAL DATE (DCA)						OFFENDER STATUS DURING APPEAL (I)	RESULT OF APPE	AL (FCD)		
	INDICATE DIG-17 EDUCATION				DWI EDUCATION REQUIRED			EDUCATIO	EDUCATION WAIVED		REPEAT OFFENDER REQUIRED				
	DATA IS PRESENT ENDING DATE OF SUSPENSION PROGRAMS DRUGS EDUCATION COMPLET						MPLETE	TED INTERLOCK REQUIRED			REPEAT OFFENDER COMPLETED				
	PREPARED BY, PLEASE PRINT Print Full Name Legibly									D	DATE 01202023				

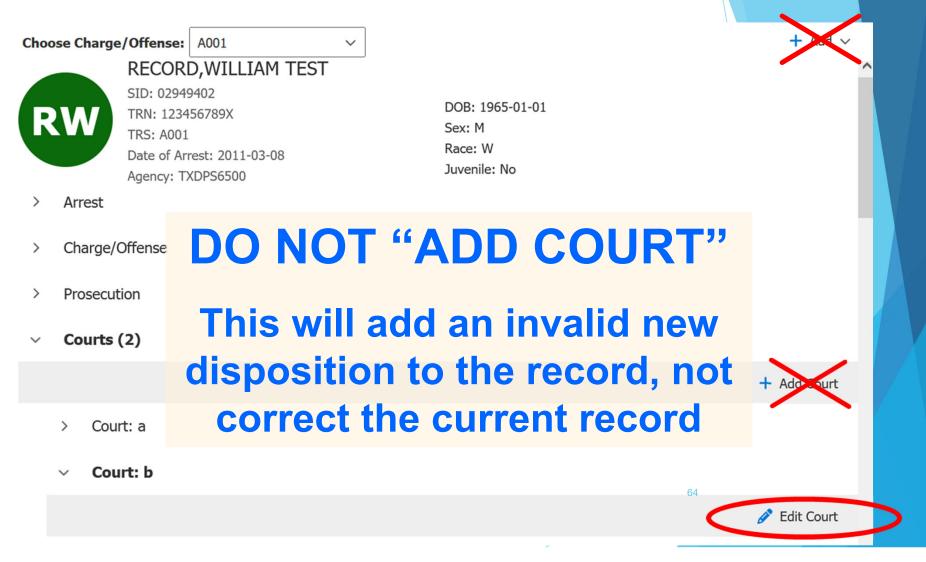
Other Court Examples (Located in Adult Reporting Manual):

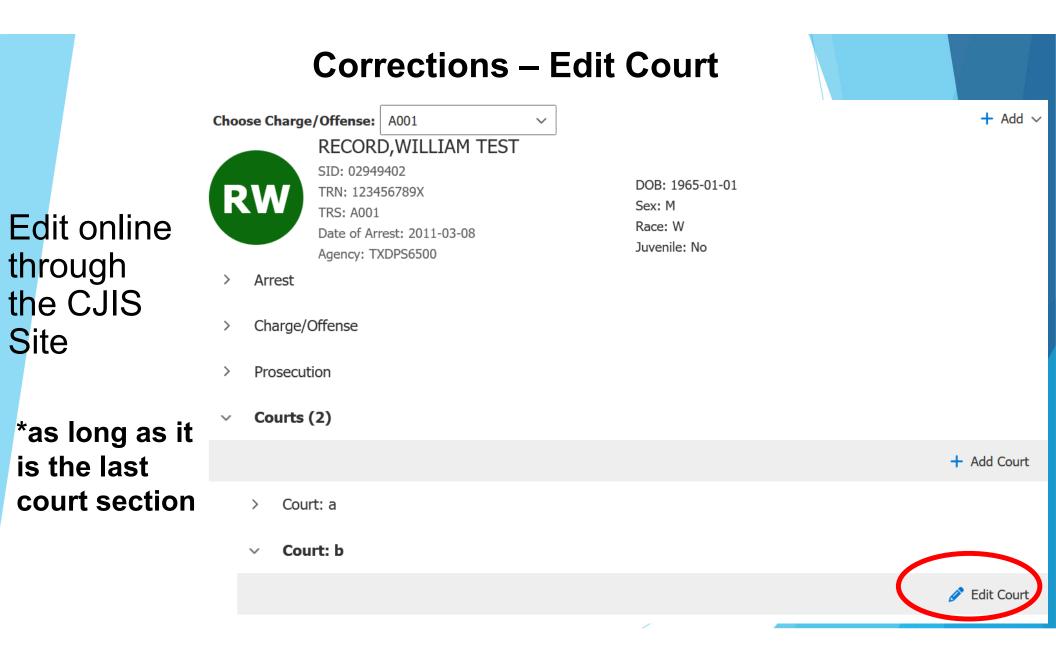
- Conviction with Split Sentence
- Shock Probation and Release to Shock Probation
- Non-Disclosure Order
- Multiple Charges with One Disposition
- Appeals
- Court Disposition Date Prior to Date of Arrest
- Reduced to Class C Misdemeanor
- Suspended time/suspended fine

Other Court Examples (Located in Adult Reporting Manual):

- Judgment/Self-Admission of Participation in a Criminal Street Gang as Defined by 71.01 PC
- PC 12.44(a) and 12.44(b) Reduction of State Jail Felony Punishment to Misdemeanor Punishment
- Dismissal of Pre-Trial Diversion Conferred by the Court
- Conviction with Affirmative Finding by the Court of Family Violence Class C Misdemeanor
- Deferred of Class C Misdemeanor Family Violence

Corrections – Edit Court





Corrections

 Send an email to: corrections.CJISJJIS@dps.texas.gov
 Include TRN, TRS, name, DOB, and what needs to be corrected

Correct the information on the TRN/CR43 form and email it to corrections National Instant Criminal Background Check System (NICS) Federal Firearm Reporting District and County Clerks are required to report all relevant cases in which an order was issued from September 1st 1989 to present

Some examples of what to report: Adult Guardianships, Involuntary Inpatient Mental Health Commitments (Temporary or Extended), Intellectual Disability Commitment, Acquitted for Reasons of Insanity or Lack of Mental Responsibility, and Incompetent to Stand Trial

> OCA NICS Reporting Manual

National Instant Criminal Background Check System (NICS)

Do Not Report:

Guardianships of minors; Emergency mental health detentions, admissions or warrants; Orders of protective custody; Voluntary commitments; **Commitments for temporary or extended** outpatient mental health services; **Applications for court-ordered inpatient** mental health services that are forwarded to another county to re-file or to hear your original filing; and

Court-ordered inpatient chemical dependency or alcohol services

National Instant Criminal Background Check System (NICS)

Mental Health/Guardianship Record

Agency *	
TX000013J	
Case Number *	
12345	
Case Type *	Case Type *
Guardianship (Probate Code, Ch, XIII)	~
Court Date *	Choose Case Type
01/01/2023	Involuntary inpatient mental commitment (HSC, Ch. 574)
First Name *	NGRI (CCP, Ch, 46C and the former Art. 46.03)
Test	Mental retardation commitment (HSC, Sec. 593.052)
Middle Name	
Middle	Guardianship (Probate Code, Ch, XIII)
Last Name *	Incompetent to stand trial (CCP, Ch. 46B and the former Art. 46.02)
Record	
Suffix	
Date Of Birth *	
01/01/1900	

National Instant Criminal Background Check System (NICS)

Sex *	
Male	
Race *	
Unknown	
Sid	
TX 0000000	
Social Security	
123456789	
Drivers License	
TX0000000	
Submit	

National Instant Criminal Background Check System (NICS)

- If you have no cases to report for a Court ORI on a given month, you must report a "Zero Report"
- If an individual in the NICS database has had his/her right to purchase a firearm restored through the required court hearing and order, that individual's entry in the NICS database can be cancelled

	Zero Report		
	Agency ORI *		
	TX000013J		
	Month *		
	01		
	Year *		
J	2022		
	Submit		
		Х	

Name Base Disposition (NBD)

When a Prosecution or Court transaction passes edits but cannot be matched to an arrest, the CCH application places the transaction into the NBD file. When a new arrest is processed, the transactions in the NBD file are searched for matches. Any matching prosecution or court transactions are automatically submitted for processing.

Records remain in the NBD file until: they match an arrest, are worked by the submitting agency, are manually re-submitted by DPS analysts, or are deleted by DPS analysts at the request of the originally submitting agency.

NBD on the CJIS website allows agencies to review their NBD transactions and either make a correction and resubmit it or close the transaction.

*Make sure to check your vendor error reports

Name Base Disposition (NBD)

As of 2/28/2023 the Name Base Disposition file consists of:

392,755 Misdemeanor Cases

286,229 Felony Cases

Segment Review

I am trying to report my disposition, but the TRN number/arrest is not on the criminal history. What should I do?

Contact the arresting agency or the submitting agency/Jail

Prosecutor Segment Review

The court reported their disposition before I was able to report my prosecutor section. Should I still report?

> YES

If you are locked out from reporting through the CJIS Site, you can report on a paper CR-44 form and email it to corrections to be added

Prosecutor Segment Review

- The prosecutor reported using Prosecutor Action (PAF) "F". Now the court has a dismissal order due to successful completion of pre-trial diversion. What does the prosecutor need to do so court can report?
- The prosecutor must first change the PAF from an "F" to either an "A" or a "C"
 Once changed, the court can report the dismissal

Court Segment Review

- The original disposition on the case was a deferred and now the subject is placed on regular probation because of a probation violation. What is the next step?
- Enter new court record on CJIS Site, vendor, or CR-44
- Report using Court Disposition (CDN) 310 with the new disposition information

Court Segment Review

What Court Disposition (CDN) should be used when discharging from regular probation?

Court Disposition (CDN) 331

Need access to the CJIS Site to add or edit dispositions?

Need help running reports or navigating the CJIS Site?

Get with your CJIS Auditor for assistance For additional assistance, contact the appropriate section below:

Corrections

corrections.CJISJJIS@dps.texas.gov 512-424-2476 (fax)

Error Resolution

error.resolution@dps.texas.gov 512-424-7256

CJIS Website

https://cch.dps.texas.gov/les GRP_CJIS_SITE@dps.texas.gov *Contact CJIS Field Auditor for how to request access to the CJIS Site

Drivers License DL-117 Assistance

512-424-2031 data.submission@dps.texas.gov

CJIS Supplies

512-424-2367 512-424-5599 (fax) crssupplyorder@dps.texas.gov

Criminal History Inquiry Unit

512-424-5079 NCJU@dps.texas.gov



Scan QR Code to download training materials and reportable offense codes

QUESTIONS?

Field Auditor Region List

