

Continuing Education Requirements by Individual Private Security License Type TAC §35.161

If your license is not listed below, you are not required to take additional continuing education courses. This chart only applies to continuing education requirements for each license listed and does not reflect other initial or renewal license application requirements.

Individual License Type*	Continuing Education Requirements *	Frequency*
Owner 51% or more	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Alarm Installer	Alarm level I – (16) hours classroom instruction or equivalent online course with (2) hours NEC (National Electrical Code -low voltage)	Within first 12 months
Alarm Installer (after initial 12 months)	(8) hours in alarm related field with (1) hour of NEC (National Electrical Code – low voltage)	Subsequent every two years
Alarm Level I Instructor	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Alarm System Monitor	(4) hours relating to duties/responsibilities of alarm monitoring	Every two years
Commissioned Security Officer	(6) hours of the renewal portions of Level III or IV training; firearms proficiency certificate which includes classroom defensive tactics and firearms training	Every two years
Continuing Education Instructor (CE)	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Electronic Access Control Device Installer	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Level III Classroom Instructor	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Level III Combine (Firearm/Classroom Instructor)	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Level III Firearm Instructor	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Level IV Personal Protection Instructor	(8) hours – (7) hours subject matter related to service provided and (1) hour ethics	Every two years
Locksmith	(16) hours related to service provided	Every two years
Personal Protection Officer	(6) hours of the renewal portions of Level III or IV training, firearms proficiency certificate which includes classroom defensive tactics and firearms training.	Every two years
Private Investigator with less than 15 years licensure	(18) hours— (14) hours investigations related; (2) hours ethics; (2) hours reviewing ACT Chapter 35 and Rules	Every two years
Private Investigator with more than 15 years licensure	(12) hours - (8) hours investigations related; (2) hours ethics: (2) hours reviewing ACT Chapter 35 and Rules	Every two years

- Continuing education courses are only valid if completed within the two-year period preceding the licenses' s current expiration date.
- Attendees shall maintain certificates of completion issued by the school in file for a period of 2 years and will be made available upon the department's request.
- Non -Commissioned license is exempt. Commissioned and Personal Protection officer license continuing education requirements must be submitted to the department at renewal.