

# CATB Services Catalogue

CATB Service	Description	Contact Information
<p><b>Non-Criminal Justice unit (NCJU)</b> Fingerprint Applicant Clearinghouse of Texas (FACT)</p>	<p>The NCJU conducts audits and training for both criminal justice and non-criminal justice agencies using the FACT for fingerprinting and civil subscriptions, such as employment, volunteering, contracting, and licensing. The restricted subscription service alerts these agencies of updates to Texas and national criminal records, including arrests, record changes, Sex Offender Registry activity, and death notices. The NCJU provides compliance assistance and system management guidance to qualified agencies with access to the system.</p>	<p>Phone 512 424 2474, Option 3 <a href="mailto:CJIS.Audit@dps.texas.gov">CJIS.Audit@dps.texas.gov</a></p>
<p><b>Non-Criminal Justice unit (NCJU)</b> Computerized Criminal History Search (CCH)</p>	<p>The NCJU conducts audits and training for both criminal justice and non-criminal justice agencies using the CCH system to search name-based results. The restricted CCH service allows qualified agencies to search for their authorized populations by Soundex and obtain information on arrests, prosecutions, and dispositions of cases for persons arrested for a Class B misdemeanor or greater violation of Texas criminal statutes. The NCJU provides compliance assistance and system management guidance to qualified agencies with access to the system.</p>	<p>Phone 512 424 2474, Option 3 <a href="mailto:CJIS.Audit@dps.texas.gov">CJIS.Audit@dps.texas.gov</a></p>
<p><b>Non-Criminal Justice unit (NCJU)</b> Criminal Justice Rap Back Program of Texas (CJRB)</p>	<p>The NCJU conducts audits and training for criminal justice agencies using the CJRB to subscribe to fingerprint activity. The restricted subscription service alerts these agencies when a person who has fingerprints on file with the FBI is arrested or has criminal activity associated with those fingerprints. The program is used for monitoring individuals currently under an active criminal investigation, under active probation or active in the Sex Offender Registry. The NCJU provides compliance assistance and system management guidance to qualified agencies with access to the system.</p>	<p>Phone 512 424 2474, Option 3 <a href="mailto:CJIS.Audit@dps.texas.gov">CJIS.Audit@dps.texas.gov</a></p>
<p><b>Non-Criminal Justice unit (NCJU)</b> CJIS Security Awareness Training (CJIS SAT)</p>	<p>The NCJU provides access to the CJIS online system for both criminal justice entities and select non-criminal justice agencies. This access allows these entities to complete their CJIS Security Awareness Training modules, as</p>	<p>Phone 512 424 2474, Option 3 <a href="mailto:CJIS.Audit@dps.texas.gov">CJIS.Audit@dps.texas.gov</a></p>

	required by the CJIS security policy. Additionally, the NCJU oversees the system's lockout procedures, user additions, user transfers and provides guidance for system usage.	
<b>Sex Offender Registration unit (SOR)</b>	SOR Field Representatives act as liaisons between the department and criminal justice agencies throughout the State. Field Representatives work errors originating from agencies within their area and travel to their assigned region to conduct trainings and educate the criminal justice community regarding the reporting of information to the registry as well as provide support regarding the registration law.	512 424-2800 <a href="mailto:SOR.training@dps.texas.gov">SOR.training@dps.texas.gov</a>
<b>Terrorist Offender Registration (TOR)</b>	In 2023, the Texas Legislature passed Senate Bill 1518, establishing the Terrorist Offender Registration Program (TOR). TOR Field Representatives play a crucial role in this transition, serving as vital links between the department and various criminal justice agencies across the state. Their responsibilities include addressing registration errors from agencies and conducting extensive travel throughout Texas to provide training sessions. These sessions are designed to educate the criminal justice community on the new law, on the intricacies of reporting to the registry, and to offer support concerning the nuances of the registration law. The dedication of these representatives is instrumental in ensuring a smooth adaptation to the new legal requirements and maintaining the integrity of the criminal justice system's operations.	TxTOR@dps.texas.gov
<b>Texas Crime Information Center (TCIC) Audit</b>	TCIC Auditor's objective is to ensure Texas and Federal policies as well as statutes are implemented and followed correctly at the local level. We are committed to keeping agencies informed and educated of these policies and statutes and provide them with the necessary tools and resources to ensure they can meet the expectations of a TCIC Audit. Audits are conducted triennially as mandated by the FBI.	Phone: 512-424-2809 Email: <a href="mailto:TCIC.Audit@dps.texas.gov">TCIC.Audit@dps.texas.gov</a>

	Approximate number of agencies/entities serviced: 1,700.	
<b>Texas Crime Information Center/Texas Law Enforcement Telecommunication System (TCIC/TLETS) Training</b>	TCIC/TLETS Training Unit Specialists are responsible for training criminal justice users and those non-criminal justice entities authorized to access TLETS and the TCIC/NCIC files, in the policies and procedures surrounding access, use, and dissemination. TCIC/TLETS Trainers have trained over 400 Associate Trainers throughout the State to aid in TCIC/TLETS Training availability. Approximate number of agencies/entities serviced: 1,700.	Phone: 512-424-2832 Email: <a href="mailto:TCIC.Training@dps.texas.gov">TCIC.Training@dps.texas.gov</a>
<b>Incident Based Reporting (IBR)</b>	IBR Specialists provide training guidelines for NIBRS reporting, Molly Jane's Law (MJL) requirements, Texas Mandated Reporting, and Use of Force Training for various law enforcement agencies (LEAs). The Specialists assist LEA's with understanding these guidelines and how these types of incidents should be reported according to these different programs. IBR Specialists also provide information on the National Data Exchange Database (NDEx). Assist with promoting any FBI training or program information to the LEAs.	Phone: (512) 424-2091 <a href="mailto:NIBRS@dps.texas.gov">NIBRS@dps.texas.gov</a> for general questions <a href="mailto:IBR.Training@dps.texas.gov">IBR.Training@dps.texas.gov</a> for training requests, information, or registration
<b>Criminal Justice Information Service (CJIS) Reporting</b>	CJIS Field Support Specialists provide an assortment of onsite training to agencies – DPS owned livescans, paper reporting forms, and the CJIS website. Support specialists also assist agencies with questions regarding reporting and with the facilitation of correcting reporting errors. The support specialists provide assistance to counties in fulfilling their reporting obligations as specified in grant applications	Phone 512-424-2478 <a href="mailto:cjisjjis@dps.texas.gov">cjisjjis@dps.texas.gov</a>
<b>Criminal Justice Information Service (CJIS) Technical</b>	CJIS Technical staff is responsible for auditing local agencies ensuring compliance with the technical security controls within the FBI CJIS Division's policies and regulations. Ensures criminal justice entities accessing TLETS meets requirements mandated by the CJIS Security Policy. Support other CRD/CJIS audits on	Phone 512-424-2478 <a href="mailto:cjisjjis@dps.texas.gov">cjisjjis@dps.texas.gov</a>

	technical issues. Support CJIS Online Security Awareness Training.	
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