



# CR NEWS

Volume 13, Number 2

April – June



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CR NEWS is published by the Texas Department of Public Safety. Comments, Suggestions and mailing list updates are welcome.

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## TURN UP THE H.E.A.T. ON AUTO THIEVES

Did you know Texas law enforcement agencies have access to free, award-winning auto theft awareness and prevention literature and services from the Texas Automobile Theft Prevention Authority (ATPA) and the Texas Department of Public Safety (TXDPS) H.E.A.T. program? Do you currently incorporate ATPA and DPS materials in your agency's crime prevention/community outreach activities or use other ATPA or DPS services in your community? If not, DPS would like to reintroduce you to the Help End Auto Theft (H.E.A.T.) program. HEAT is one of 32 grant programs currently operating throughout Texas under ATPA. H.E.A.T. serves as one of ATPA's statewide public awareness programs and supports Texas law enforcement agencies by providing auto theft awareness/prevention materials and services, which can be utilized in local communities.



Texas ranks second in the nation for vehicle thefts. To realize future theft decreases, DPS relies on agencies like yours to help us educate Texas drivers about vehicle theft prevention through: 1) public awareness presentations to businesses/business associations, civic/social groups, citizen law enforcement academies, 2) exhibits at trade shows, safety fairs, conferences, 3) media interaction, 4) auto theft awareness training for law enforcement personnel, 5) promotion of the Texas H.E.A.T. hotline (888-447-5933), 6) Texas H.E.A.T. (Help End Auto Theft) decal registrations, and 7) VIN etching.

DPS wants to know how the H.E.A.T. personnel can help you. If you would like any additional information regarding H.E.A.T. materials or services, please contact us at 1-888-447-5933. We look forward to serving you and your agency in any way possible.

# CRS DIRECTORY

## CRS MANAGEMENT

|               |                              |                                 |              |
|---------------|------------------------------|---------------------------------|--------------|
| David Gavin   | Assistant Chief,             | david.gavin@txdps.state.tx.us   | 512-424-2077 |
| Mike Lesko    | Deputy Administrator         | mike.lesko@txdps.state.tx.us    | 512-424-2524 |
| Alan Ferretti | Information Security Officer | alan.ferretti@txdps.state.tx.us | 512-424-5686 |

## ACCESS & DISSEMINATION BUREAU

|                   |                     |                                     |              |
|-------------------|---------------------|-------------------------------------|--------------|
| Don Farris        | Manager             | donald.farris@txdps.state.tx.us     | 512-424-2078 |
| Baerbel Cleveland | Supervisor, Support | baerbel.cleveland@txdps.state.tx.us | 512-424-2023 |
| Elaine Smith      | Supervisor, CHIU    | elaine.smith@txdps.state.tx.us      | 512-424-5474 |
| Assistance Line   | Record Checks       |                                     | 512-424-5079 |
| Assistance Line   | Secure Site         |                                     | 512-424-2474 |

## CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

|                   |                               |                                     |              |
|-------------------|-------------------------------|-------------------------------------|--------------|
| Angie Klein       | Manager                       | angie.klein@txdps.state.tx.us       | 512-424-2471 |
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| Holly Morris      | Supervisor, Data Entry        | holly.morris@txdps.state.tx.us      | 512-424-2154 |
| Deborah Maldonado | Assistant Supervisor, ER      | deborah.maldonado@txdps.state.tx.us | 512-424-7253 |
| Pat Molloy        | Supervisor, Fingerprint       | patricia.molloy@txdps.state.tx.us   | 512-424-2153 |
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| Maritia Priddy    | LiveScan Coordinator          | maritia.priddy@txdps.state.tx.us    | 512-424-2409 |
| Eddie Contreras   | Supervisor, CJIS Field Reps   | eddie.contreras@txdps.state.tx.us   | 512-424-2479 |
| Cheryl Sanchez    | AFIS Project Assistant        | cheryl.sanchez@txdps.state.tx.us    | 512-424-2089 |
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| Ursula Cook       | EDR Coordinator               | ursula.cook@txdps.state.tx.us       | 512-424-2407 |

## CRIME INFORMATION BUREAU

|                    |                                     |                                      |              |
|--------------------|-------------------------------------|--------------------------------------|--------------|
| Randy Batten       | Manager                             | randy.batten@txdps.state.tx.us       | 512-424-2734 |
| Pam Pierce         | TCIC Systems Analyst                | pam.pierce@txdps.state.tx.us         | 512-424-2898 |
| Michelle Farris    | TCIC Operations Supervisor          | michelle.farris@txdps.state.tx.us    | 512-424-7659 |
| Diane Wells        | TCIC Training Supervisor            | diane.wells@txdps.state.tx.us        | 512-424-2982 |
| Janet Raeke        | TCIC Audit Supervisor               | janet.raeke@txdps.state.tx.us        | 512-424-2897 |
| Jill Gajkowski     | TCIC Control Room Supervisor        | jill.gajkowski@txdps.state.tx.us     | 512-424-2152 |
| Toni Fairs-Coleman | Program Administrator, HEAT         | toni.fairs-coleman@txdps.state.tx.us | 512-424-2962 |
| Rosemary Webb      | Program Administrator, UCR          | rosemary.webb@txdps.state.tx.us      | 512-424-2418 |
| Linda Carter       | Supervisor, UCR Clerical Supervisor | linda.carter@txdps.state.tx.us       | 512-424-3646 |
| Tom Jenkins        | Supervisor, UCR Field Reps          | tom.jenkins@txdps.state.tx.us        | 512-424-2983 |
| Pam Nickel         | IBR Supervisor, UCR                 | pam.nickel@txdps.state.tx.us         | 512-424-2979 |
| Vincent Castilleja | Sex Offender Reg. Coordinator       | vincent.castilleja@txdps.state.tx.us | 512-424-2279 |

## CRS LEGAL STAFF

|             |         |                               |              |
|-------------|---------|-------------------------------|--------------|
| Louis Beaty | Manager | louis.beaty@txdps.state.tx.us | 512-424-5836 |
|-------------|---------|-------------------------------|--------------|

## CRS SUPPORT BUREAU

|                 |                          |                                   |              |
|-----------------|--------------------------|-----------------------------------|--------------|
| Desiree Taylor  | Manager                  | desiree.taylor@txdps.state.tx.us  | 512-424-2968 |
| Dan Conte       | Court ID Project Manager | daniel.conte@txdps.state.tx.us    | 512-424-7137 |
| Don Farris      | NIEM Project Manager     | donald.farris@txdps.state.tx.us   | 512-424-7130 |
| Vacant          | Budget Analyst           |                                   | 512-424-7793 |
| Jennifer Norton | Billing Clerk            | jennifer.norton@txdps.state.tx.us | 512-424-2912 |

|          |                           |   |  |
|----------|---------------------------|---|--|
| (vacant) | Fingerprint Card Supplies | Fax order form to 512-424-5599<br>Order Form located at <a href="ftp://crspub.txdps.state.tx.us/">ftp://crspub.txdps.state.tx.us/</a> |  |
|----------|---------------------------|---|--|

## TEXAS PATH TO NIEM UPDATE

The Department of Public Safety (DPS), in partnership with the Department of Criminal Justice (DCJ) and the Office of Court Administration (OCA), and in coordination with the Texas Integrated Justice Information Systems (TIJIS) Advisory committee conducted two focus group meetings in early June to review the Texas Justice Information Integration Initiative Plan (TJI3) developed in 2002 by the Department of Information Resources (DIR). This plan identifies goals, strategies, and deliverables that are necessary to develop the blueprint for the sharing of justice information in the state.

The purpose of the focus group meetings was to understand and document the high level needs, concerns, obstacles and issues related to updating the information sharing plan. Some of the topics of discussion were:

1. Current status, progress made, open issues, and required changes, especially in the following areas: Vision, Governance and blueprint development
2. Relevant changes since 2002 that have affected the plan, such as: Stakeholders, Environment, Legislation, and the emergence of the National Information Exchange Model (NIEM).
3. Important information sharing initiatives already taking place in Texas
4. How NIEM Standards can be implemented in Texas
5. The need for a XML repository for the state

Utilizing the input from these meetings, the TJI3 plan will be updated and released as the *Texas Path to NIEM*. The message of the *Texas Path to NIEM Plan* will focus on the importance of using the national standards to facilitate effective data exchange. In addition, it will identify the state-level activities necessary to support NIEM-compliance among state agencies as they interact and exchange data with local reporting entities. The stakeholders expect a concise document that will directly address the issues related to increasing information sharing in Texas through the use of the NIEM standard.

## TEXAS GANG DATABASE PROJECT

A major enhancement is being prepared for the Texas Gang Investigative Index (TXGANG). The TXGANG project encompasses the implementation of a re-designed system that will serve as an effective investigative, analytical, and statistical criminal investigative resource by providing the tools necessary to identify, relate, and track gangs, gang members, and their activities. For additional information on this project please contact Randy Batten at: [randy.batten@txdps.state.tx.us](mailto:randy.batten@txdps.state.tx.us).

## CRS ERROR RESOLUTION UNIT

Individuals may obtain copies of their criminal records from the Department of Public Safety by submitting a copy of their fingerprints to the DPS. Please refer to the "Personal Review of Criminal History" document on the Crime Records Service page of the DPS Website ([www.txdps.state.tx.us](http://www.txdps.state.tx.us)). Any discrepancies found in the criminal record should be reported to the Error Resolution Unit of the Crime Records Service at 512-424-7253 for review and appropriate updates.

If an individual has received a copy of his or her criminal history record and needs to discuss the record or have the record updated with dispositions or corrections, they must contact our office within 30 days of the date that the criminal history was generated. Because CCH is frequently updated, any requests for changes that are made after the original 30 days will require the re-submission of the subject's fingerprints and a fingerprint processing fee will apply.

## CJIS WEBSITE UPDATES

If your agency is authorized to receive notifications of Restricted/Unrestricted and Non-Disclosure Notices, you can receive daily updates if you register as an authorized entity user on our CJIS Site. Please contact Ursula Cook at [ursula.cook@txdps.state.tx.us](mailto:ursula.cook@txdps.state.tx.us). Ursula will need to know your Full Name, Office/Section, Email Address and Phone Number.

## SEX OFFENDER REGISTRATION SECURE WEBSITE

The Department of Public Safety's Secure Sex Offender Registration website was implemented in an effort to increase the sharing of registration information in a more timely manner. The website enables Texas Law Enforcement Agencies to search, view, verify, update, and validate registration information via the Internet, eliminating a significant amount of paperwork. This site allows law enforcement and criminal justice agencies (police departments, sheriffs offices, juvenile probation offices and community supervision and corrections departments) to search and view more updated registration information.

There are two different permissions available to users; Full Access or View Only. The "FULL ACCESS" authority enables users to search, view, verify, update, and validate registration information via the Internet. The "VIEW ONLY" authority will allow users to search and view updated registration information via the Internet. Criminal Justice Agency Users (Juvenile probation offices, CSCDs, etc) will be granted View Only access.

We strongly encourage registering agencies to participate in the site. To have the proper forms sent to your agency, or for questions or additional information, contact Cheryl Cox Page by phone at 512-424-2477 or email at [cheryl.cox@txdps.state.tx.us](mailto:cheryl.cox@txdps.state.tx.us).

## CJIS Field RepresentativesNEWS

The CJIS Field Representatives welcome Carol Owsley as the new South Coastal (CJIS 9) and Rhonda Daniels as the new West Central (CJIS 5) Field Representatives. Carol and Rhonda are currently in training and are looking forward to visiting their regions. Welcome aboard Carol and Rhonda!

The CJIS Field Reps are available to come to your agency and provide CJIS/JJIS and Live Scan, training.

Do you know who your Field Representative is?

|               |          |                   |              |
|---------------|----------|-------------------|--------------|
| Northeast     | Region 1 | Shelia Bledsoe    | 903-797-6120 |
| East          | Region 2 | Jeff McIlhaney    | 979-776-3167 |
| South Central | Region 3 | Cassandra Richey  | 512-424-7618 |
| Southwest     | Region 4 | JC Villanueva     | 512-424-5068 |
| West          | Region 5 | Jim Merchant      | 512-424-7552 |
| West Central  | Region 6 | Rhonda Daniels    | 512-424-7651 |
| Panhandle     | Region 7 | James McElroy Jr. | 512-424-7614 |
| North Central | Region 8 | John Morse        | 512-424-5067 |
| South Coastal | Region 9 | Carol Owsley      | 512-424-7792 |

## AWOL AND MILITARY DESERTION

Due to the number of military installations in the state of Texas, the question has come up on how local agencies are to handle the entries of persons that are wanted by a military office for the offense of AWOL or military DESERTION. The NCIC Code manual specifies two offense codes for the military, 0299 and 0201, defined as Military Desertion and Military, respectively. The NCIC Code manual also specifies that the use of these offense codes in a wanted person entry is restricted to either the FBI or a military ORI.

According to NCIC, the military processes and makes entry into NCIC for those individuals that have deserted; however, they do not enter warrants with an AWOL charge. Military officials seeking to have an entry made by a local agency should be redirected to their respective military branches.

## ALIEN REGISTRATION NUMBERS

Records entered into TCIC/NCIC must contain current, accurate, and complete information. Due to the heightened awareness of Homeland Security, Alien Registration (AR) numbers should be entered in the record, when available. The FBI enters known Alien Registration numbers in the III response as a Miscellaneous Number (MNU) of AR-#####. If a III response contains MNU/AR- it should be entered in the record to help identify, capture or locate individuals that are crossing the border and using their alien registration card for identification. Adding MNU/AR - to an entry should not take the place of an existing MNU; but be added as a supplemental MNU to provide additional means to identify a subject.

If the MNU field in the base record is empty, and the III response shows an MNU with an AR number; modify the TCIC/NCIC record to add MNU/AR-. If the base record already contains information in the MNU field which does not include the AR number, in order to add the AR number, you must use MKE/EN2 (for wanted person records), MKE/EMN2 (for missing person records) or MKE/ENPO (for protective orders) to add the additional MNU/AR- to the supplement record.

To perform this update using the OMNIX interface, users will need to go to the appropriate transaction form and select "Supplemental." Also, remember to update the MKE field to the appropriate type using the drop down box.

## ASSOCIATE TRAINER REPORTS

The Associate Trainer reports have been updated to reflect new requirements by TCLEOSE. These new requirements are the P\_ID (Personal Identification Number) and the gender of the student. All other data fields still remain a requirement by TCIC, including the social security number of the student. These two new items will need to be included on all completed training forms to ensure that students receive TCLEOSE credit for the hours of instruction. Should the student not know their P\_ID number, the number can be obtained directly from TCLEOSE by calling (512) 936-7700, request "Licensing".

It is important that TCIC Training receive the Associate Trainer reports as soon as possible after the training takes place. Under TCLEOSE rules, training reports must be submitted to TCLEOSE no later than 30 days from the date of training to ensure proper accreditation. Please send the Associate Training Reports to TCIC Training within five days of the class date. Once TCIC Training receives the report, it will be entered into the TCIC and Omnix training databases. The reports are then sent to the Texas DPS Administrative Training Unit for data entry into the TCLEOSE training system.

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**It is important to note that TCLEOSE no longer accepts TCIC training records directly from reporting agencies, academies, or associate trainers.** Those agencies, academies, or associate trainers will be advised by TCLEOSE to send the completed rosters first to TCIC Training, who will then forward them to TCLEOSE for credit.

To request an updated Associate Trainer Report, contact TCIC Training by  
E-mail to: [tcic.training@txdps.state.tx.us](mailto:tcic.training@txdps.state.tx.us).

Indicate in the subject field: REQUEST UPDATED REPORT.

A report will then be sent electronically to the requesting person or agency.

## TCIC AUDIT SECTION

At the end of the last audit cycle, significant improvement was noted in compliance with NCIC/TCIC policies and procedures. TXDPS expects to see continued improvement this audit cycle. We will be looking at routine compliance items (CCH, record entry, packing records, security, training, etc.). Extra emphasis will be placed on timely entries, hit confirmations and quality control messages. If you have any questions or need clarification please contact one of the following auditors:

|                          |                |                                      |
|--------------------------|----------------|--------------------------------------|
| Tracy Chambers           | (512) 424-3610 | tracy.chambers@txdps.state.tx.us     |
| Denise Huntsberger       | (512) 424-3601 | denise.huntsberger@txdps.state.tx.us |
| Shelly Ramsey            | (512) 424-3603 | shelly.ramsey@txdps.state.tx.us      |
| Kimberly Simpson         | (512) 424-3604 | kimberly.simpson@txdps.state.tx.us   |
| Taffy Sweet              | (512) 424-2809 | taffy.sweet@txdps.state.tx.us        |
| Rosemary Torres          | (512) 424-3600 | mary.torres@txdps.state.tx.us        |
| Sheila Vasquez           | (512) 424-3653 | sheila.vasquez@txdps.state.tx.us     |
| Janet Raeke (Supervisor) | (512) 424-2897 | janet.raeke@txdps.state.tx.us        |

## TCIC TRAINING SECTION

If your agency needs TCIC Training please contact your TCIC Trainer or email [tcic.training@txdps.state.tx.us](mailto:tcic.training@txdps.state.tx.us)

|            |                 |              |  |
|------------|-----------------|--------------|--|
| Supervisor | Diane Wells     | 512-424-2982 | <a href="mailto:diane.wells@txdps.state.tx.us">diane.wells@txdps.state.tx.us</a>         |
| Region 1   | David Benefield | 903-758-1789 | <a href="mailto:david.benefield@txdps.state.tx.us">david.benefield@txdps.state.tx.us</a> |
| Region 2   | Vacant          | 512-424-3605 | <a href="mailto:@txdps.state.tx.us">@txdps.state.tx.us</a>                               |
| Region 3   | Cliff Harris    | 210-531-2221 | <a href="mailto:cliff.harris@txdps.state.tx.us">cliff.harris@txdps.state.tx.us</a>       |
| Region 4   | David Cole      | 512-424-3609 | <a href="mailto:david.cole@txdps.state.tx.us">david.cole@txdps.state.tx.us</a>           |
| Region 5   | Sheryl Jones    | 512-424-3606 | <a href="mailto:sheryl.jones@txdps.state.tx.us">sheryl.jones@txdps.state.tx.us</a>       |

## INFORMATION SECURITY NEWS

### CJIS Security Policy Updated

A new CJIS Security Policy, version 4.4, June 2007 has been released and is available for viewing and downloading on the security review web site. Changes were made regarding firewalls. There are now two types of firewalls defined – Network firewalls and Personal firewalls. If you have any questions about the changes or anything else regarding CJIS security, please contact the Information Security Officer, Alan Ferretti at (512) 424-5686 or [alan.ferretti@txdps.state.tx.us](mailto:alan.ferretti@txdps.state.tx.us).

## CR NEWS ONLINE

DPS has been made aware of a possible compromise of the credentials for the website <http://www.txdps.state.tx.us/tcic2000project>. To alleviate this concern, the user credentials for the TCIC2000 website and <http://www.txdps.state.tx.us/securityreview> were changed at 17:00 on 09/28/2007. The user id remains tcic2000 and the password is now DPSTCIC7# (letters will be upper case) where it formerly was mel18can2. Please inform all terminal operators and technical staff who have need of this information.