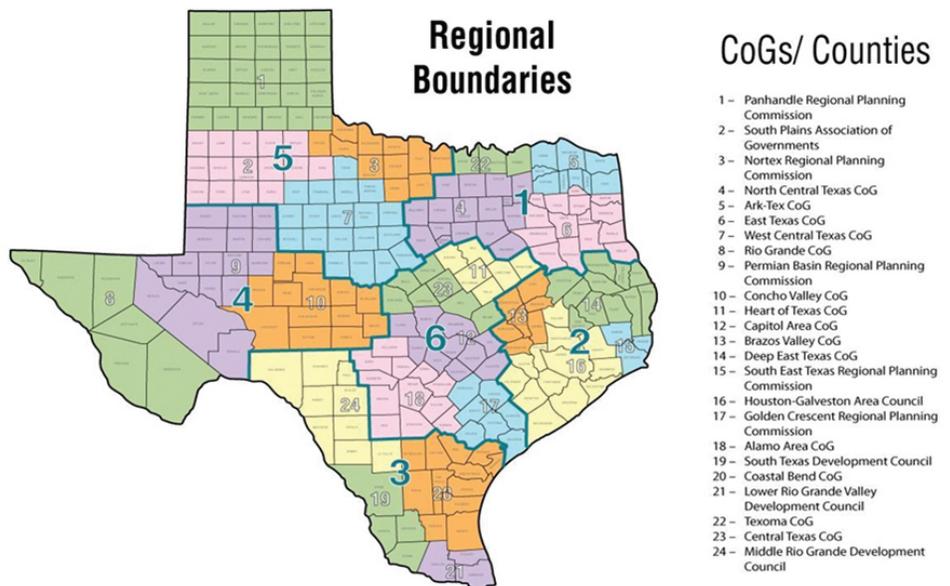# CR NEWS

# NEW REGIONAL BOUNDARIES

TLETS users statewide need to be aware of some major changes involving broadcast mnemonics.

The Department has realigned to six regions, rather than eight. Region seven, the state Capitol complex, has been merged into region six, the central part of the state. Region eight, the southwest part of the state, has been merged into region three, which covers south Texas through the Rio Grande valley. Some other regional adjustments have also been made. The eastern part of region five has been moved to region one, which covers north Texas, the Red River valley, and east and northeast Texas. The northern edge of region four (west Texas) has been moved into region five (northwest Texas and the panhandle), and the northern portion of region three, including San Antonio and the hill country, has been moved into region six. Users will want to check the new regional map (below) to see if the changes affect their agencies.

These regional changes and moves have been made to allow the Department to better coordinate law enforcement efforts with the various councils of governments in Texas.

## HIGHLIGHTS:

**TXGang**
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**H.E.A.T. & T.R.I.P
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**TLETS / TCIC
Certifications**
Page 10

# CRS DIRECTORY

**CRS MANAGEMENT**

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| Randy Batten | Deputy Administrator | randy.batten@txdps.state.tx.us | 512-424-2734 |
| Alan Ferretti | Information Security Officer | alan.ferretti@txdps.state.tx.us | 512-424-5686 |

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| Assistance Line | Secure Site | | 512-424-2474 |

**CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU**

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| Brittany Chromcak | Dayshift Supervisor | brittany.chromcak@txdps.state.tx.us | 512-424-7290 |
| Lenore Hemstreet | Evening Supervisor | lenore.hemstreet@txdps.state.tx.us | 512-424-2473 |
| (VACANT) | EDR Coordinator | ursula.cook@txdps.state.tx.us | 512-424-2407 |
| Error Resolution Assistance Line | | | 512-424-7256 |

**FINGERPRINT PROCESSING BUREAU**

| Walter Henson | Manager | walter.henson@txdps.state.tx.us | 512-424-2260 |
| Pat Molloy | Section Supervisor, Fingerprints | patricia.molloy@txdps.state.tx.us | 512-424-2153 |
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| Cheryl Sanchez | AFIS Project Assistant | cheryl.sanchez@txdps.state.tx.us | 512-424-2089 |
| 24 hour Fingerprint Assistance Line | | | 512-424-5248 |

**CRIME INFORMATION BUREAU**

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| Janet Raeke | TCIC Audit Supervisor | janet.raeke@txdps.state.tx.us | 512-424-2897 |
| Jill Gajkowski | TCIC Control Room Supervisor | jill.gajkowski@txdps.state.tx.us | 512-424-2152 |
| Alison Price | Program Administrator, HEAT | alison.price@txdps.state.tx.us | 512-424-2962 |
| Joanne Jenkins | TLETS Trainer | joanne.jenkins@txdps.state.tx.us | 512-424-2419 |
| John Hale | TLETS Trainer | john.hale@txdps.state.tx.us | 512-424-5181 |

**UNIFORM CRIME REPORTING BUREAU**

| Rosemary Webb | Manager | rosemary.webb@txdps.state.tx.us | 512-424-2418 |
| Linda Carter | Supervisor, UCR Clerical Supervisor | linda.carter@txdps.state.tx.us | 512-424-3646 |
| Earl Adams | Supervisor, UCR Field Reps | earl.adams@txdps.state.tx.us | 512-424-2983 |
| Pam Nickel | IBR Supervisor, UCR | pam.nickel@txdps.state.tx.us | 512-424-2979 |

**SEX OFFENDER REGISTRATION BUREAU**

| Vincent Castilleja | Manager | vincent.castilleja@txdps.state.tx.us | 512-424-2279 |
| Sex Offender Registration Assistance Line | | txsor@txdps.state.tx.us | 512-424-2800 |

**TEXAS DATA EXCHANGE (TDEx) BUREAU**

| (VACANT) | Manager | | 512-424-7130 |
| TDEx Assistance Line | | | 512-424-2629 |

**CRS SUPPORT BUREAU**

| Desiree Taylor | Manager | desiree.taylor@txdps.state.tx.us | 512-424-2968 |
| Jimmy Guckian | Program Specialist | jimmy.guckian@txdps.state.tx.us | 512-424-7915 |
| Tierra Heine | Fingerprint Card Supplies | **Fax order form to** | **512-424-5599** |

Order Forms located at  ftp://crspub.txdps.state.tx.us/

# NEW REGIONAL BOUNDARIES

*(Continued from Cover)*

TLETS training has been making adjustments accordingly with the coding for broadcast mnemonics in Texas. The number of broadcast mnemonics is decreasing from 45 to 43, among other changes. TLETS member agencies will be notified by various means, including the Daily APB Summary, which is broadcast at 0600 and 1800, of the coding changes for sending administrative messages to Texas broadcast mnemonics. If you have questions about the regional rezoning or code changes you can contact Joanne Jenkins at 512-424-2419 or by email at joanne.jenkins@txdps.state.tx.us. Users can also contact John Hale with TLETS training at 512-424-5181, or by email at john.hale@txdps.state.tx.us.

# TXGang

In light of the increasing drug cartel and gang violence from Mexico and its potential bleed into Texas, this news should be somewhat reassuring: TXGang has been revamped and is a much better, more flexible, and more powerful tool for law enforcement than it ever has been. For those who are unfamiliar with this program, TXGang is the statewide repository for confirmed gang information that is collected in Texas. Agencies in a county with a population of 100,000 or more or in a city of 50,000 or more are required to maintain a gang database and to report the information to TXGang. Additionally, regardless of county or city size, if an agency collects gang information at all, it is required to be reported to TXGang. Awareness letters explaining this have been sent to notify agencies around the state; as a result agency applications to TXGang have been pouring in and the database users are diligently adding confirmed gangs and gang members from various regions on a daily basis.

Originally mandated by the legislature in 1999, the database has undergone several revisions and is currently on its third incarnation. Each update has served to make the database more useful and usable for the agencies eligible to access it. TXGang is now able to host unique customizations for each agency that utilizes it and it may also serve as an agency's stand-alone gang database. Current features/improvements to this version of the system include: over 1,500 confirmed gangs and roughly 18,000 confirmed gang members; a detailed mapping system allowing users to track gangs and gang members via Google Maps; statistical analysis for quick "snapshots" of state/regional/local gang activity; gang member arrest/gang member record update/gang member record view email notifications sent directly to TXGang users who wish to be notified about particular gangs or gang members; automated linking to the Department CCH via the gang member's SID (the rap sheet is displayed within the TXGang record); intricate and detailed or simple and quick search parameters, and; the ability to uniquely customize an agency's fields to their particular internal operating procedures.

Future additions to the database will include the ability to disseminate TXGang information via the TLETS system through the Wanted Person query; the option to enter "activity" from confirmed gang members; activity mapping on Google Maps; increased statistical analysis options, and of course; a greatly increased number of records in the database.

If you have questions about the database or would like to join, please contact the TXGang administrators at txgang@txdps.state.tx.us.

# TEXAS DATA EXCHANGE (TDEx)

The Texas Data Exchange (TDEx) continued to experience growth in the first quarter of this year. Both the number of new agencies contributing data and the number of new users of the system increased. In the month of January, 3 agencies began sharing their Jail Management Systems (JMS) data, 12 agencies began sharing their Records Management Systems (RMS) data, and 211 new account requests were accepted. In February, 8 agencies came on board with JMS data, 13 with RMS data, and 226 new users were added. The month of March saw the most activity with 17 new agencies providing JMS data, 17 more providing RMS data and 620 user accounts approved.

During this timeframe, the TDEx trainers conducted 45 trainings statewide. These trainings served as a refresher for those who were already utilizing the database. It was also an opportunity to bring awareness of the system to those who had not yet heard of the system.

TDEx has been called a great investigative tool by many. A number of testimonials have been received concerning the usefulness of the database.

### Texas Absconder Located in Minnesota

"Without the watch feature in TDEx, looking for the offender would have been like looking for a needle in a haystack."   Margaret Beaty, with the Brazos County Community Supervision and Corrections Department.

### Photo Lineup Produces Positive Identification of Suspect

"TDEx is a valuable investigative tool. Those not using it may be missing the opportunity to close cases and put suspects in jail."     Sergeant Frank Cason with the Jefferson Police Department

### Hit and Run Suspect Caught

"TDEx was instrumental in finding a key witness in a very tragic incident. Without it, I doubt we would have known the final details on this case as quickly as we did or maybe ever. The suspect was sentenced to two 11-year terms in prison and not afforded probation."   Detective Steve Hayes of the Coppell Police Department

### TDEx user shares benefits of system with US Marshal

"TDEx is a vital investigative tool which has fostered an environment of teamwork amongst law enforcement officers in these modern cyber times."   Lt. Daniel Marek of the Wharton County Sheriff's Office

### TDEx Helps Capital Murder Case

"TDEx was able to quickly provide needed information in an active capital murder investigation by giving investigators an essential tool to help them do their jobs."   Detective Aaron Crowell with the Baytown Police Department

As more agencies come online and more users spread the word about TDEx, it can't help but to become a more effective tool for all.

# TEXAS DATA EXCHANGE (TDEx) TRAINERS

| REGION | TRAINER | PHONE NUMBER | E-MAIL ADDRESS |
| --- | --- | --- | --- |
| Panhandle | Lori Fielder | 512-424-7520 | lori.fielder@txdps.state.tx.us |
| East Texas | Justine Williams | 512-424-7173 | justine.williams@txdps.state.tx.us |
| South Texas | JC Villanueva | 512-424-7167 | jc.villanueva@txdps.state.tx.us |
| West Texas | (VACANT) | | |

# TEXAS H.E.A.T. & T.R.I.P. PROGRAMS

### TEXAS H.E.A.T. (HELP END AUTO THEFT)

Texas H.E.A.T. is a free statewide auto theft prevention program. At no charge, any vehicle owner in Texas may obtain decals for his/her vehicle that authorize law enforcement officers to stop the vehicle and verify ownership between the hours of 1:00AM and 5:00AM anywhere in Texas. Color-coded decals are available to alert border officials to check ownership for any vehicle being driven across the border into Mexico.

H.E.A.T. promotional materials, including brochures and posters, are free of charge to all Texas law enforcement agencies. Agencies wishing to issue H.E.A.T. decals must have 24 hour TLETS access, and may obtain decals from our office.

You may learn more about H.E.A.T. at http://records.txdps.state.tx.us. If you would like additional information regarding the H.E.A.T. program or H.E.A.T. materials please contact the H.E.A.T. staff at 1-888-447-5933 or heat@txdps.state.tx.us.

### T.R.I.P. (TEXAS RECOVERY AND IDENTIFICATION PROGRAM)

T.R.I.P. is a free statewide commercial and farm grade equipment theft prevention program. Company or individual equipment owners may obtain decals for their equipment that authorize law enforcement officers to stop the equipment and verify ownership 24 hours a day anywhere in Texas.

You may learn more about T.R.I.P. at http://records.txdps.state.tx.us. If you would like additional information regarding the T.R.I.P. program please contact the T.R.I.P. staff at 1-888-447-5933 or trip@txdps.state.tx.us.

# TCIC LICENSE PLATE READER (LPR) FILE

The Department offers an "FTP" download file that only contains a subset of vehicles indexed in TCIC and that is updated every hour from the Department TCIC database. The LPR file is designed for specific equipment with an electronic license plate reader (or "scanner") so that the mechanical components can scan passing vehicular traffic and alert an officer of potential concerns.

This sub-system is not designed to be a replacement for the TCIC QV/ZV transactions. It was designed as a tool for the automated scanning process to enhance the recovery of stolen vehicles, stolen license plates, and to assist where vehicle information is within a wanted or missing person record, where the drivers (or vehicle) may not otherwise gain an officer's attention. The agency agreement that must be executed between the local enforcement agency and the Department expressly requires a subsequent QV/ZV on-line inquiry prior to any enforcement action involving the vehicle.

Please note expressly; this is **NOT** DMV registration data such as is used for the "Red Light Cameras."

Send an email to Jeremy.Dansby@txdps.state.tx.us to request access to this TCIC subsystem.

# TCIC REMINDERS

### CRIMINAL HISTORY CHECKS ON A JURY POOL

A law enforcement agency is authorized to run criminal history background checks for the prosecuting attorney on the entire potential jury pool.  This is only authorized  for a criminal trial. The correct purpose code would be "C".

For additional information, please contact TCIC Audit at (512) 424-2809.

### PROTECTION ORDERS

When the date of expiration on a protection order has passed, TCIC and NCIC automatically move the expired Protection Orders to an inactive file. These records remain available for investigative leads for 5 years past the date of expiration, but only via the QPO transactions, not the standard QW/ZW inquiries. Unless the record should never have existed, a cancel transaction should NOT be performed against expired protection orders.

Please review the protection order chapter of the NCIC Operating Manual for exact policy on this matter.

### RSDWW (Registration-Stolen-Driver License-With-Wanted)

The Department is pleased to announce that a new feature has been made available in TLETS.  RSDWW is similar to the RSDW but allows the operator to submit a License Plate, VIN and/or OLN.  If the OLN is sent to the destination of "TX", and a match is made on a Texas OLN record, the TLETS system will automatically create a QW request for TCIC/NCIC based upon the driver license response.  The QW will be by Name, Date of Birth, and OLN.  EBS and ENS are not included in the search criteria so they will default to using soundex and using the exact date of birth.  This new message key has been implemented in Omnixx Force and the TLETS message switch.  Omnixx Force operators who have access to RSDW will see RSDWW in their forms menu, but will have to restart Omnixx Force to see it.  Interface agencies may obtain the Message format specifications from the TCIC2000 website.

Send questions and concerns to TLETS@TXDPS.STATE.TX.US or call TLETS Network Operations at 1-800-638-5387.

# FOSTER HOME ADDRESS INQUIRIES

In August 2008 a new Texas Crime Information Center (TCIC) file was implemented called the Foster Home Member Inquiry (QFA).  This new file is related to family violence calls at a Texas foster home.

According to Senate Bill 723, and in accordance with Article 5.04, Code of Criminal Procedure, and Chapter 42 of the Human Resources Code, beginning 09/01/2008 the Texas Department of Family and Protective Services (DFPS) must be notified where the family violence call is either at a foster home or where the call involves someone living at a foster home address.

When investigating a family violence allegation or responding to a disturbance call that may involve family violence, the responding law enforcement officer(s) should:

1. **Respond to the call:**  Collect all pertinent information for all persons involved, including the home addresses and zip codes of all persons involved, and any details about the allegation or incident.

2. **Search the Foster Home Database (QFA):**  After responding to the call, search the Foster Home Database using TLETS Omnixx transaction screen QFA.  This includes all persons involved in the family violence allegation or incident.  In order to query into the Department system for possible foster home address matches, the street number and the zip code for the foster home are required.

Law enforcement agencies must make a report to the DFPS Abuse Hotline within 24 hours of the beginning of the family violence investigation or receipt of the disturbance call, to report the incident that may involve family violence.

These reports can be made to DFPS by calling 1-800-877-5300 or on the internet at http://www.txabusehotline.org.

Legacy TLETS screens have not been programmed for this transaction since all agencies are to be operating via TLETS TCP/IP within a short time.  To complete this transaction, our Legacy TLETS users can call the TCIC Control Room 24/7 at (512) 424-2088 or 1-888-266-8242 and the Department Control Room operators will run this transaction for them.  Agency information needed when making that call:  agency name and ORI, officer name and a secure fax number.

Interface agencies (those with their own CAD or TLETS interacting server) will be responsible for creating their agency's query screens.  The TLETS transaction specifications are posted at http://www.txdps.state.tx.us/tcic2000project.

Questions regarding this transaction should be directed to the TCIC Control Room at (512) 424-2088 or 1-866-266-8242.

# CONTINUITY OF CARE QUERY (CCQ)

### DSHS Mental Health Inquiry

There is a new procedure for local jails in Texas to access Mental Health data during the booking process.

The 80th Texas Legislature passed Senate Bill 839, which amended Chapter 614 of the Health and Safety Code.  As amended, the Department of Health and Human Services (DSHS) and the Department of Public Safety (DPS) were directed to develop a real-time data exchange system for special needs offenders.

This system replaces the current 72-hour manual process in which county jails are calling the DSHS for mental health information on certain arrested persons.  The purpose of this information is to provide continuity of care to persons who would be better served by mental health care than criminal justice processing.

The new transaction is an inquiry that allows specially authorized personnel at local and county jails to receive information on individuals booked, who also have a history of State mental health care.

This information will be available only to those local and county jails operating under the authority of the Texas Commission on Jail Standards (TCJS).

The Department will be sending out more information on this transaction as it is available.

# CJIS FIELD SUPPORT

Quick Tips and Reminders About CJIS Reporting:

♦ If you do not have a tenprint rolled set of fingerprints on an individual, do not submit the CR-43 or CR-43J to DPS.  We must have a set of fingerprints in order to add an offense to a criminal history, the charge will not be added without them.

♦ The Arrest Dispositions of 231 and 232 are used in different situations.  The 231 is for use ona court 'slap' scanner only for a fingerprint supported disposition, if the person was not finger-printed for the charge and the 'slap' scanner in the court is used.  The 232 is used by the Sher-iff's Office or Police Department if the person goes to be fingerprinted after they have gone to court for the charge and the Date of Arrest will be after the Court Disposition Date.

♦ If a prosecutor has reported a B, E, D, N, R, T, W or Y it will close out the charge and no court information will be reported.

♦ When the Court reports the final outcome of an Appeal, be sure to change the Court Provision Numeric to 337.

♦ For Juveniles, to report the completion of a Deferred Prosecution use 635.  Be aware that DPS does need to have the Deferred information, the 619, in CCH as the immediately prior action on the case.

♦ If you report electronically, many corrections to existing information need to be done on hard copies.  You can make the correction and fax it to DPS at: 512-424-2476.

Tired of filling out paperwork?  There is an alternative!  If you do not report electronically yet, DPS does have an option for you.  Go to: https://cch.txdps.state.tx.us and 'Request Access'.  As soon as your application is processed, you can be filling out the CJIS and JJIS information online and submitting it to DPS. No more CR-43's or CR-44's, aka Yellow or Pink Sheets, TRN Forms, or the Green and Blue sheets for juveniles, no more stamps or envelopes, just click 'Submit' and the information will be electronically sent to DPS and added to the CCH within a matter of hours.

Look for information about the Biennial CJIS and JJIS Conference starting in 2011.  The conference will be in October 2011 in the Austin area.

# CJIS FIELD REPRESENTATIVES

| REGION | REPRESENTATIVE | PHONE NUMBER | E-MAIL ADDRESS |
|---|---|---|---|
| 1 | Shelia Bledsoe | 903-797-6120 | shelia.bledsoe@txdps.state.tx.us |
| 2 | Jeff McIlhaney | 979-776-3167 | jeff.mcilhaney@txdps.state.tx.us |
| 3 | Nick Perales | 512-424-7618 | nicholas.perales@txdps.state.tx.us |
| 4 | Rhonda Daniels | 512-424-7651 | rhonda.daniels@txdps.state.tx.us |
| 5 | Stacy Adams | 512-424-7792 | stacy.adams@txdps.state.tx.us |
| 6 | Joel Brewer | 512-424-5068 | joel.brewer@txdps.state.tx.us |
| 7 | Marion Posey | 512-424-7552 | marion.posey@txdps.state.tx.us |
| 8 | John Morse | 512-424-5067 | john.morse@txdps.state.tx.us |
| 9 | Vacant | 512-424-2478 | AFIS_CJIS@txdps.state.tx.us |
| 10 | Richard Mills | 512-424-7614 | richard.mills@txdps.state.tx.us |

# TEN-PRINT OPERATIONS REPORT

## January - March, 2010

### Criminal Transactions Submitted to AFIS

The following information reflects the total number of criminal tenprint fingerprint transactions submitted to AFIS.

| | |
|---|---:|
| Number of Transactions Submitted Electronically | 182,010 |
| Number of Transactions Submitted via Hard-Card | 31,461 |
| **Total number of Criminal Transactions Submitted to AFIS** | **213,471** |

### Applicant Transactions Submitted to AFIS

The following information reflects the number of applicant tenprint fingerprint transactions submitted to AFIS.

| | |
|---|---:|
| **Total number of Applicant Transactions Submitted to AFIS** | **222,454** |

### Fingerprint Supported Dispositions

The following information reflects the number of fingerprint supported dispositions submitted electronically to AFIS.

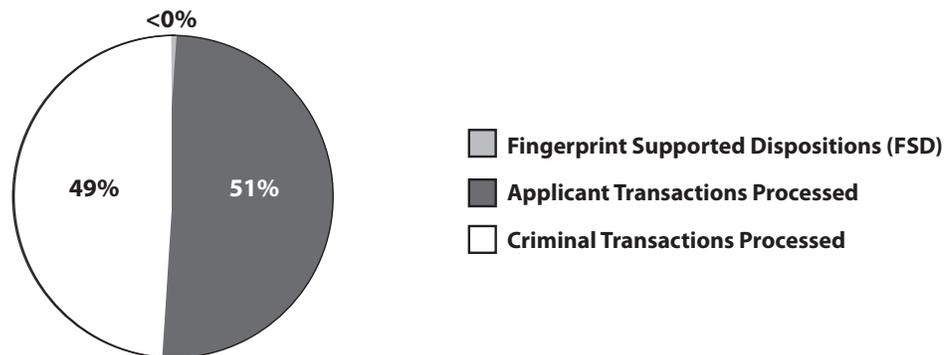| | |
|---|---:|
| **Total number of Custody Transactions Submitted to AFIS** | **1,215** |

### Manually Processed Fingerprints

The following information reflects totals for fingerprint cards that were manually processed.  This includes manually verified raps, and non-AFIS age group cards that were manually classed and searched.

| | |
|---|---:|
| Criminal Cards (including TDC faxes) | 3,583 |
| Applicant Cards | 2,701 |
| Deceased (known and unknown) | 812 |
| **Total number of Manually Processed Fingerprints** | **7,096** |

### Percentages of Transactions Processed

The chart below reflects the approximate overall percentages of criminal, custody, and applicant submissions processed through Crime Records.



- Fingerprint Supported Dispositions (FSD)
- Applicant Transactions Processed
- Criminal Transactions Processed

### AFIS Database Counts

The information below reflects the database counts at the beginning of each month.

| | Rolled Print Database | Palm Print Database | Slap Print Database |
|---|---|---|---|
| January | 8,548,713 | 192,437 | 1,399,690 |
| February | 8,608,784 | 212,663 | 1,501,954 |
| March | 8,679,814 | 233,315 | 1,615,880 |

# TLETS/TCIC CERTIFICATIONS

**Importance of Maintaining Certifications in the New TLETS System**

Almost every TLETS member agency has made the transition to the new system. Some agencies are still not aware that access to the system requires all operators, including mobile data terminal officers, to maintain at least two certifications. One of the certifications is the certification associated with running TCIC/NCIC transactions. The other certification is associated with TLETS/NLETS transactions. Each certification has an expiration date. When the certification expires, operators will receive a reject when running TLETS/NLETS/TCIC/NCIC transactions associated with a certification.

Omnixx operators are notified when their certifications are about to expire when they log into Omnixx. Operators who use a system only behind an interface (CAD/RMS/MDT) system will need to keep track of their certification expiration date through other means.

The Department has published policies regarding the need to maintain TCIC/NCIC training for a number of years. TCIC/NCIC training and subsequent recertification are an FBI CJIS requirement. After classroom training occurs, as long as there is not a lapse in law enforcement employment exceeding two years, TLETS operators would only need to retest every two years. Recertification tests are available through various means. Historically, most TCIC/NCIC retests have been obtained from associate trainers and have been submitted to the Department for processing.

TLETS training is not required for every operator. The published policy regarding TLETS training is that at least one operator per shift must have attended TLETS training. The TLETS certification is based on the tests provided in TLETS training classes. It is important to know that the published policy requiring TLETS training has not changed, but all operators are required to possess and maintain the TLETS certification if they want to access transactions associated to that certification. Answers to the test questions can be found in the documents published on the TLETS web site. The Department believes it is important that all TLETS operators have awareness regarding the TLETS transactions. Many officers may not use all the TLETS transactions; the test focuses mostly on those transactions that are used by all operators, there are some policy questions and just a few questions associated with less frequently used transactions.

The certification expiration date is directly related to records the Department has on file for the most recent TCIC/NCIC training and/or recertification. If the Department records are not correct, the agency should contact tcic.training@txdps.state.tx.us to make corrections.

# DPS IDENTIFICATION SUPPLIES
# ORDER FORM

TO: CRIME RECORDS SERVICE
TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 4143
AUSTIN TX 78765-4143

Date: _____

Please furnish the following supplies:

| FORM NUMBER | DESCRIPTION | #PER PACKAGE | QUANTITY |
|---|---|---|---|
| CR-6 | DPS Applicant Fingerprint Card* | 250 per package | |
| CR-12 | DPS Identification Supplies Order Form | 100 per pad | |
| CR-23 | Out of State Probation; Parole Supervision Fingerprint Card | single cards | |
| CR-26 | Death Notice Form | 100 per pad | |
| CR-42 | Request for Criminal History Check | 100 per pad | |
| CR-43 | Adult Criminal History Reporting Form With Preprinted TRN and Fingerprint Card Attached* | 100 per package | |
| CR-43 | Adult Criminal History Reporting Form With Fingerprint Card Attached* | 100 per package | |
| CR-43J | Juvenile Criminal History Reporting Form With Preprinted TRN and Fingerprint Card Attached* | 100 per package | |
| CR-43J | Juvenile Criminal History Reporting Form With Fingerprint Card Attached* | 100 per package | |
| CR-43P | Adult Probation Supervision Reporting Form With Preprinted TRN and Fingerprint Card Attached* | 200 per package | |
| CR-43P | Adult Probation Supervision Reporting Form With Fingerprint Card Attached* | 200 per package | |
| CR-44 | Adult Supplemental Reporting Form | 100 per package | |
| CR-44J | Juvenile Supplemental Reporting Form | 100 per package | |
| CR-44S | Adult Supplemental Court Reporting Form | 100 per pad | |
| CR-45 | Adult DPS Fingerprint Card* | 250 per package | |
| CR-45J | Juvenile DPS Fingerprint Card* | 250 per package | |
| FD-249 | FBI Arrest & Institution Fingerprint Card (Felony Card)* | 500 per package | |
| FD-258 | FBI Applicant Fingerprint Card* | 500 per package | |
| FD-353 | FBI Personal Identification Fingerprint Card* | 500 per package | |
| R-84 | FBI Final Disposition Notice | 500 per package | |
| | Fingerprint Card Return Envelopes (For arresting agencies only) | 100 per box | |

***DPS does not pre-stamp the agency ORI on any fingerprint card**
+Overnight services are available at ordering agency's expense

**NOTE:** Please order minimum of three months supply.
   **Please submit your order at least 4 weeks
   prior to depletion of your supplies.**

**NOTICE:** Provide a complete shipping address.
   PO Boxes are acceptable.

AGENCY _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP_____

ATTENTION _____

PHONE # ( _____ ) _____

**Direct questions concerning supply orders to (512) 424-2367
Fax# (512) 424-5599**

CRIME RECORDS SERVICE NEWSLETTER
CRIME RECORDS SERVICE MSC 0233
TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 4143
AUSTIN TX 78765-4143

RETURN SERVICE REQUESTED

AGENCY ADMINISTRATOR:
PLEASE REPRODUCE AS NECESSARY
AND DISTRIBUTE THROUGHOUT
YOUR AGENCY

# TRAINING MATERIALS